## **Quoting & Binding**

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## Setting up a Rater

# Setting up a Rater

When Elephant shows on your panel of rates, you will bridge over to our quote journey to answer a few additional questions and can bind the policy. When you transfer over your agent ID will credential behind the scenes in the transfer process. No need to create or remember any passwords for this.

If Elephant does not return a rate, this is due to them not qualifying for a quote at this time. This can be based on a number of reasons including zip code.

**EZ Lynx** 

**☐ ITC/Turbo Rater** 

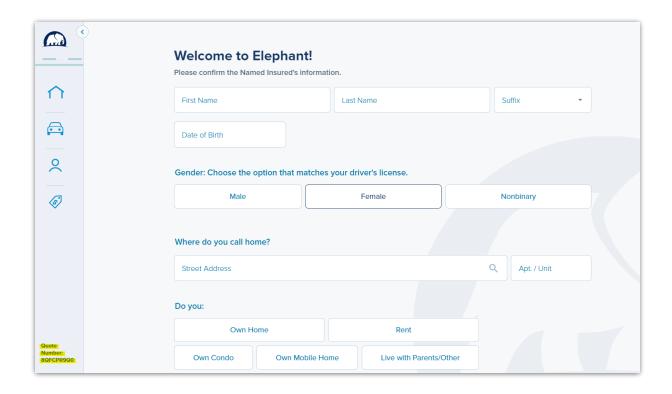
## Quoting

# Quoting

\*\*Quotes with Elephant are only guaranteed until close of business the same day. We do not honor prior quote prices.\*\*

### **☐ Quote Number**

The quote number is located at the bottom of the page on the left side. See below. Having the quote number is the easiest way to retrieve the quote.



#### □ Scribe Demo

## Email or Download PDF Quote

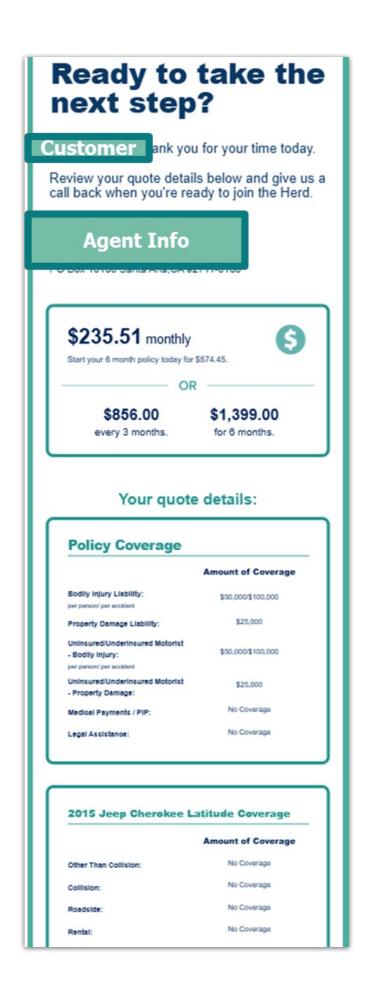
# Email or Download PDF Quote

You can either **download** a PDF quote OR **email** an updated quote directly from the quote journey!

#### The new quote will include:

- Agent information name, phone number, email and address
- Quote number
- All payment options including monthly
- Breakdown of coverage

### **Example Email**



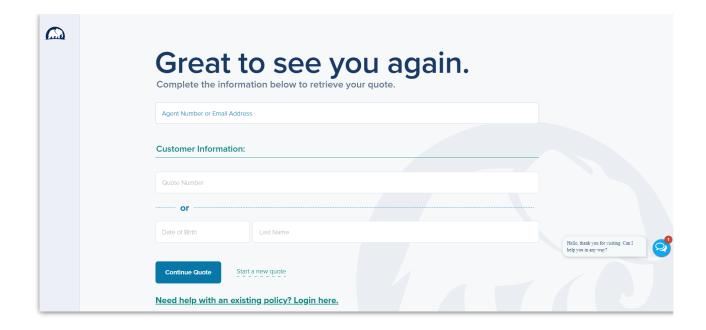


### Retrieve A Quote

## Retrieve a Quote

If you need to come back and retrieve a quote at a later time, go to our <u>retrieve quote page</u> and enter your Agent ID (N# for Liberty Mutual agents and email for all other agencies) and the quote number. If you do not have the quote number you can use the customer's last name and DOB.

\*Reminder: Quotes expire after 60 days and are no longer accessible. You will be required to start a new quote. \*



### **Binding**

# Binding

- Skip to step 15 to see the Binding Process (scroll down in the scribe).
- Click "Ready to Buy" when the customer is ready to proceed.
- Add the driver's license number if it was not already entered.
- · Verify some details about the vehicles, like if there are any hands-free features or the lienholder information.
- Incidents will show on the next page. Assign any missing drivers.
- Click whichever policy plan interests the customer. You can choose from Monthly, 2-Pay, or Pay in Full. If a payment plan does not show here, the customer may not qualify.
- Click the check mark towards the bottom of the box with the pay plans to save an extra \$5 per payment by using a bank account on future installments.
- Enter the customers payment details. They can have a different payment method for future payments. The first payment must be made with a credit or debit card.
- At the bottom of the page after entering the payment details, you will choose to receive the policy documents and certify the information on the quote was true.