

Mobile App & Portal

Last Modified on 04/10/2025 6:39 pm EDT

Overview

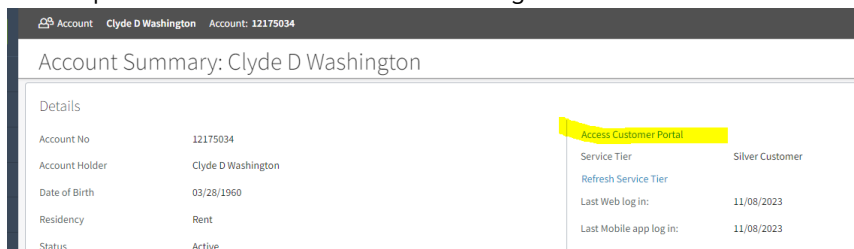
Overview

If the named insured or any driver on the policy has an International License, it will block their portal access.

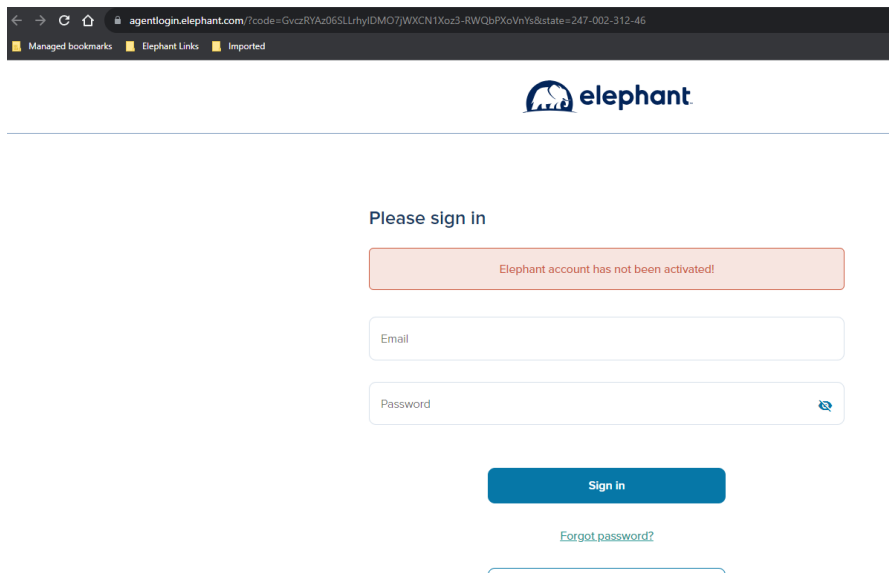
The Online Portal and App is a great way for customers to view their information and to manage their auto insurance policy entirely online. The portal can be accessed by logging into our website, and the App can be downloaded on GooglePlay and the App Store.

Error when attempting to log into the portal/app

- Use the portal mirror in PC to determine if we get an error on our side first.



- If you do not get an error and have full visibility, confirm the email the PH is using to attempt to log in. Make sure it matches the email in PC.
- Confirm the type of error "log in is invalid or password is invalid". If the password is invalid, suggest the reset password option first.
- If the login is invalid, reconfirm the email and then partner with Leadership to look in admin to determine if there is a data issue preventing a login.
- If you do get an error when attempting to view the portal, partner with Leadership immediately so we can pinpoint the issue. In most instances, the PH never registered. In other instances, there might be duplicates or missing info which prevents the PH from logging in.



Please sign in

Elephant account has not been activated!

Email

Password

Sign in

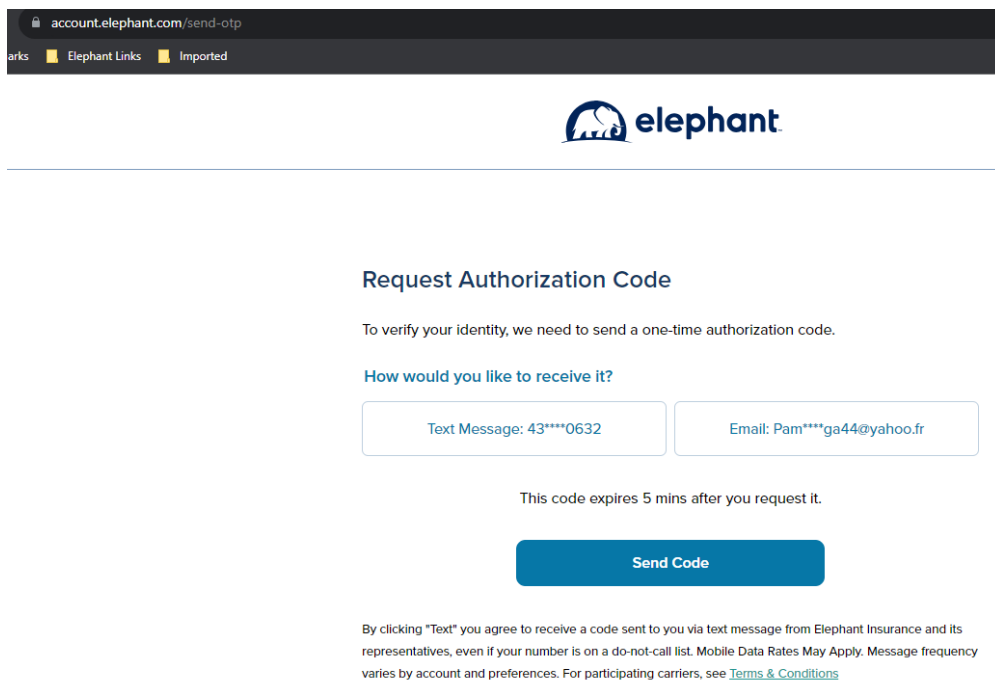
[Forgot password?](#)

Portal never activated

PH reporting getting an error when attempting to register for the portal.

The fastest way to figure out if this is a user issue is to attempt to register to see if you can get to the “request authorization code” page. Below is an example. We should never complete set up for the customer but if we can get to this page and they can’t, there is probably a data issue that we missed or a user error when the customer is attempting to register.

- Verify the spelling of the last name.
- Confirm DOB is correct in both places in PC (Account Level summary page and driver page) and confirm the zip code.
- Advise that they must use the last name of the NI on the policy (if it is a spouse calling in).



Request Authorization Code

To verify your identity, we need to send a one-time authorization code.

How would you like to receive it?

Text Message: 43****0632

Email: Pam****ga44@yahoo.fr

This code expires 5 mins after you request it.

Send Code

By clicking "Text" you agree to receive a code sent to you via text message from Elephant Insurance and its representatives, even if your number is on a do-not-call list. Mobile Data Rates May Apply. Message frequency varies by account and preferences. For participating carriers, see [Terms & Conditions](#)

Online access says cancelled or outdated information

If a policyholder is cancelled, they can still access the portal infinitely to make payments, but no other changes can

be made.

If they got a new policy and it still says cancelled on the portal, we need to remove the email association with the old policy number.

- From the policy level in PolicyCenter, select "Actions" → "Change Policy"
- Advise of Effective Date (Same Day) the next day and select Other Change (No Premium Impact)
- On the Applicant tab, select "Yes" to "Remove Existing Policy Association with Email"

- Quote and Bind policy change.
- Advise that they may have to reset password.
- If there is still an issue after completing this update, the customer may have more than one profile. Use InfoSearch to search by name to determine if the PH had a previous account:

ant. Intranet

Customer Service | IT | Sales

Policy Search

SSearch

Insurty Home

Policy Center Home

Bolt Home

AJ Home

Policy Number:

Account Number:

Customer Number:

Home Address:

Name:

Ruth Tabb

Phone:

Email:

Elephant

		Name	Updated	Domain	Source	Status	Policy#	Account#	Customer#	Address	Phone	Email	Start Date	End Date	Installation S	Term S
PC	Bolt	AJ	Ruth Tabb	10/16/2023 10:57 AM		Inforce	247-002-275-10	21863224		3307 4 th Avenue, Richmond, VA, 23222	804-503-6784	ruthmabb1995@gmail.com	8/16/2023	2/16/2024		
PC			Ruth Tabb	6/17/2022 2:19 PM		Cancelled	247-001-475-38	14504042	48b161cd8	3204 Midlothian Trpk, Apt V, Richmond, VA, 23224	804-503-6784	ruthmabb1995@gmail.com	10/19/2018	10/19/2019		

What can be done on the Portal & App?

Portal vs. Mobile App

Updates will be made to this chart over time.

Key	
Available Feature	
Unavailable	
Will be added in a future release	

Feature	Portal	Mobile App	Notes
Multi-factor authentication			
Biometrics (Face ID)			
Offline ID Cards			
Forgot/Reset password			Link to reset password email
Update Email			
Opt into SMS			
Update Phone Number			
Change garaging/mailling address			Can now be done on App!
Account deletion			Link to call Customer Care
Update account/email association (from prior cancelled policy)			Need to chat or call to do. If a new policy is started it will automatically be disassociated.
Download/fax/email ID cards + policy docs			
Upload policy or UW documents			Needs to be emailed to Care/UW
View UW Documents			*Banner will be shown UW needs something.
Request POC or LOE			
Add ID cards to Apple/Google Wallet			ID cards can be saved to Apple + Google Wallets from the app.
Process a Payment and Download the Receipt			Receipts can be downloaded on the portal in the payments section.
Reschedule a Payment			
Add/update a new card or ACH/EFT			
Switch to Bill Me			Need to chat or call in
Scan to add credit/debit card			
One-time use card (without saving to account)			
Apple/Google Pay			
Call Emergency Roadside			Link to call ERS
Track ERS Status			
Add/Change/Remove Coverage			
Add/Replace Vehicle			
Remove Vehicle			
Add Driver			
Remove Driver			Need to chat or call in
Add/Update Lienholder			Can now be done on App!
Sign Waivers (PIP/UM)			

Add/Update/Remove financial responsibility (SR22, FR44, FR19)			Need to chat or call in
Cancel Policy			Need to chat or call in
Reinstate recently cancelled policy (within the grace period)			
Reactivate cancelled policy (rewrite new term)			Need to call in
View saved quote draft			
Chat			
File a new claim (ENOL)			
View active claims			
Enter Claims Portal (use current features)			
Same Day Changes			New as of 1/9/2025

Claims Portal

Claims Portal

Policyholders may now manage their claims online! The following services will be available:

- Send and receive notes/documents
 - Adjusters will receive an activity notifying when customers send them notes or upload documents
- View claim status
- View relevant adjusters
- View Payments

[Click here to view how the claims portal looks!](#)

Password Resets

Password Resets

When customers need to reset their passwords on the portal, we require the email associated with the policy and the policyholder's date of birth. Passwords must be at least 8 characters and include one lowercase letter, uppercase letter and digit.



Forgot Password?

Enter the email associated with your policy and the primary policyholder's date of birth below and we'll send you an email shortly to reset your password.

Email

Primary Policyholder's Date of Birth (MM/DD/YYYY)

Submit

[Back to Login](#)

[Activate Account](#)

The customer may just see the email field:

Forgot Password?

Enter the email or user ID associated with your account and we'll send you an email shortly to reset your password.

Email

Submit

[Back to Login](#)

[Activate Account](#)



[Log In](#)

Nadia,

We received a request to reset your password for your online account.
We're here to help!

[Reset Password](#)

If you didn't ask to change your password, don't worry! Your password is still safe and you can delete this email.

Thank you for being a valued member of the Herd!



Reset your password!

Password must be at least 8 characters and include one lowercase letter, uppercase letter and digit.

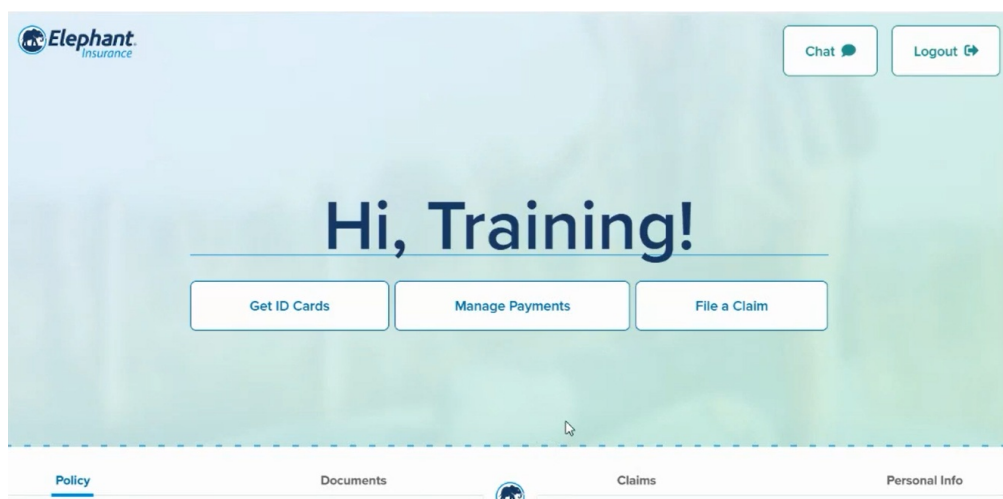
Submit

Portal Walkthrough Screenshots

Portal Walkthrough Screenshots

Adding a Driver

Once the customer logs into their portal they will land on their home page:



The customer will need to scroll down to where it says "Drivers" on the right-hand side

This will show all the drivers on the policy:

Policy

Documents

Claims

Personal Info

Payments

Next Auto Payment:

Apr 1, 2020

\$14.18

One-Time Payment

Payment Methods

Scheduled Payments

Mar 18, 2020

\$279.53

Coverages

Policy Number:

244-000-013-56

Effective Until:

Sep 1, 2020

Edit Coverages

Drivers

T

Training Test-Account
Policyholder

S

Sam Sam
Other Relative

Add Driver

Once they click on "Add Driver" they will put in the driver information

Tell us about this driver.

First Name

Last Name

Date of Birth

Gender

Male

Female

Relationship to insured

Spouse

Child

Parent

Other Relative

Other Non-Relative

Marital Status

Marital Status

Single (Never Married) Married Divorced Separated Widowed

Does Samuel have a valid US drivers license?

Yes No

What age was Samuel first licensed?

16 17 18 19 20 Other

Driver License #

Driver License State TX

Currently a full-time student?

Yes No

Do you have a 3.0 GPA?

Yes No

Cancel Continue

It will then ask the customer if they would like to add a vehicle as well, if they are just adding a driver they would just push "Continue"

Coverages

Do you want to add a vehicle?

Yes No

Cancel Continue

They will then need to do the driver assignments:

Vehicle Assignment

Who operates this vehicle the most?

2018 JEEP COMPASS LIMITED

Training Test-Account

Sam Sam

Samuel Jackson

Cancel

Continue

Once the customer selects "Update Quote" they will then see a screen with the change in premium:

Payment Preview

Your next payment on Apr 1, 2020 \$21.95

May 1, 2020 \$314.02

Jun 1, 2020 \$314.02

Jul 1, 2020 \$313.98

On the next page, you'll see more about how your upcoming payments will change.

Review your coverage

New Payment Information

Coverage Change

Down Payment

\$7.77

Effective Date

Mar 20, 2020

Upcoming Payments

Your next payment on Apr 1, 2020

\$21.95

May 1, 2020

\$314.02

Jun 1, 2020

\$314.02

Jul 1, 2020

\$313.98

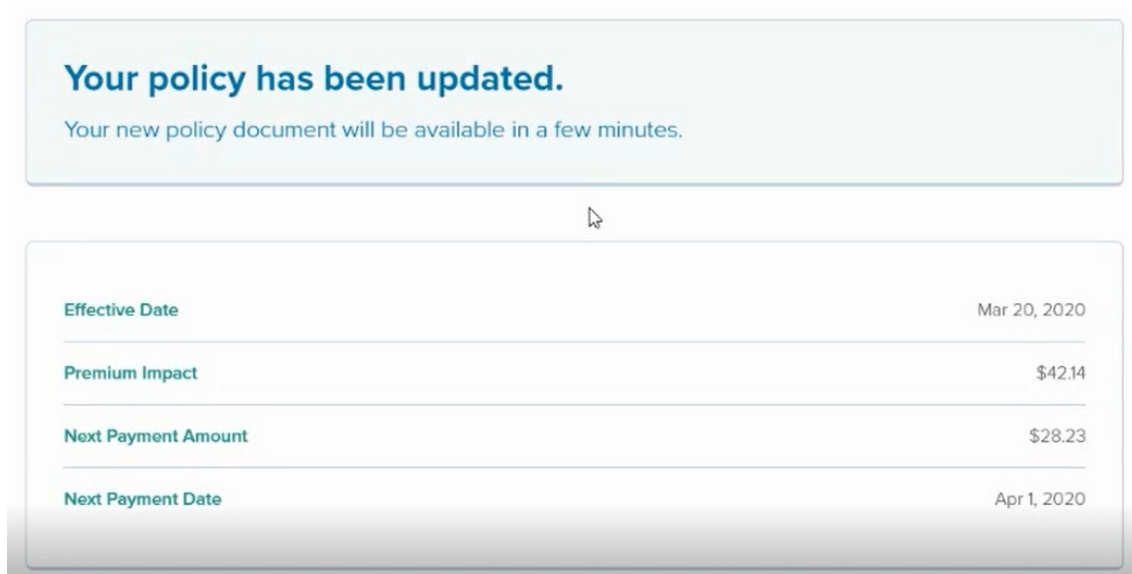
Aug 1, 2020

\$313.98

Once the customer reviews everything and is ready to make the change, they just need to select "Change Policy"

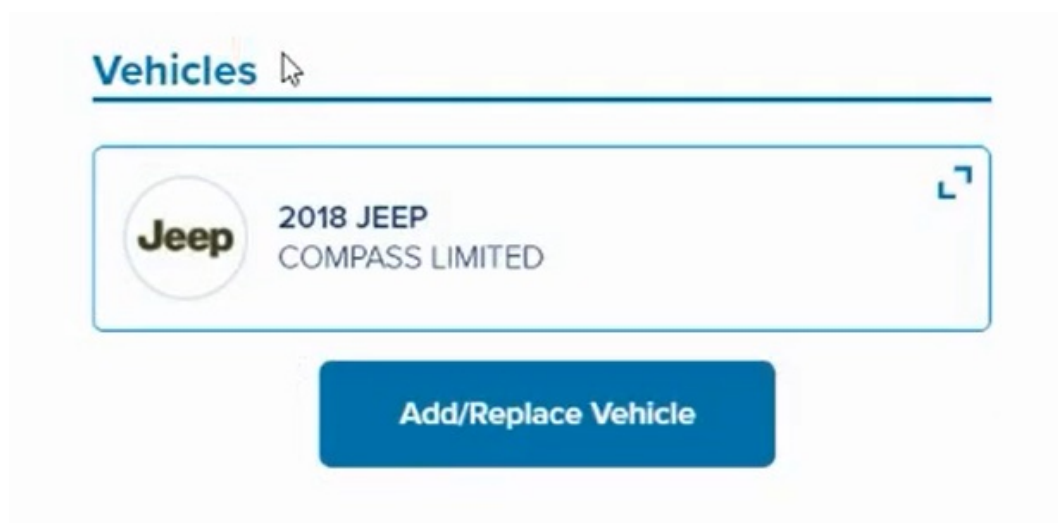


They will get this message to let them know the changes have been saved:



Adding and Replacing a Vehicle

The customer will need to scroll down on the bottom right side till they see "Vehicles"



The customer will need to put in the Vehicle details:

Tell us about your vehicle.

----- or -----

Are you replacing your JEEP COMPASS LIMITED?

Yes

No

If the customer wants to remove the existing vehicle and replace it with a new one they would select "Yes" and then will be prompted with this screen:

Are you replacing your JEEP COMPASS LIMITED?

Yes

No

Would you like to Keep the same Coverage as your COMPASS LIMITED?

Yes

No

Have you deactivated the tags on the COMPASS LIMITED?

Yes

No

Cancel

Next

If the customer just wants to add an additional vehicle they would just select "No" and will be prompted with this screen:

Tell us more about your 2019 Subaru FORESTER 2.5 I SPORT AWD

What is the FORESTER 2.5 I SPORT AWD primarily used for?

Business

Pleasure

Commute to work or school

Annual Mileage

Where do you park the FORESTER 2.5 I SPORT AWD at night

When did you purchase the FORESTER 2.5 I SPORT AWD?

2020

2019

2018

When did you purchase the FORESTER 2.5 I SPORT AWD?

2020

2019

2018

What month

May

Safety Features ?

Hands Free



Yes

No

Crash Avoidance

Yes

No

Is there any existing damage to the FORESTER 2.5 I SPORT AWD?

Yes

No

Please choose an answer.

Is there any existing damage to the FORESTER 2.5 I SPORT AWD?

Yes No

Please choose an answer.

Do you make payments on this vehicle?

Yes No

Please choose an answer.

By continuing with this quote, you certify that this vehicle is solely titled to yourself, your spouse or a resident of your household. If the vehicle is titled to someone else, please call Customer Service at 1-877-218-7865 in order to quote adding this vehicle to your policy.

Cancel Continue to quote

Once they have filled in all the information they will click "Continue to quote"

The customer will be asked if they want to add another driver and then need to do the vehicle assignment:

Vehicle Assignment

Who operates this vehicle the most?

2019 SUBARU FORESTER 2.5 I SPORT AWD

Sam Sam Training Test-Account Samuel Jackson

2018 JEEP COMPASS LIMITED

Sam Sam Training Test-Account Samuel Jackson

Cancel Continue

The customer will then need to select the vehicle coverage and then hit "Update Quote"

Vehicle Coverages

2019 SUBARU FORESTER 2.5 I SPORT AWD

Other Than Collision (Comprehensive) ?

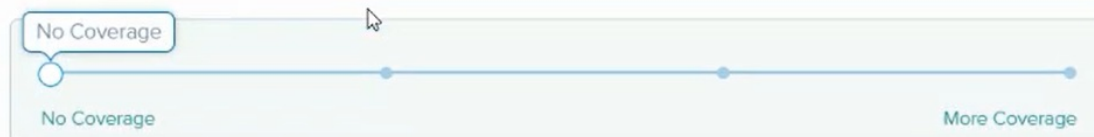


Collision ?



Rental Reimbursement ?

Rental Reimbursement ?



Extra Protection

☐ Smart Roadside Assistance



☐ Loan Lease Payoff



The customer will then see a preview of upcoming billing, if they are ok with the changes they would select "change policy"

Payment Preview

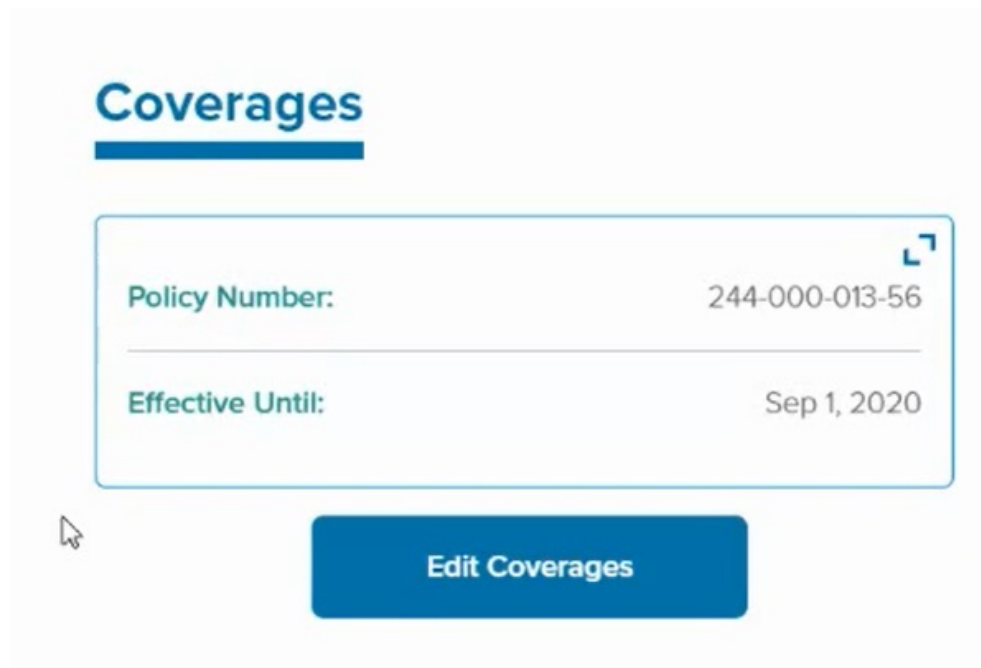
Estimated amounts only. Actual amounts may vary.

Your next payment on Apr 1, 2020	\$21.23
May 1, 2020	\$1,025.72
Jun 1, 2020	\$551.91
Jul 1, 2020	\$551.83

On the next page, you'll see more about how your upcoming payments will change.

Adding/Changing Coverage

On the right top side, there will be an option to "Edit Coverages"



Coverages

Policy Number: 244-000-013-56

Effective Until: Sep 1, 2020

[Edit Coverages](#)

The customer has the option to edit Policy level coverages and vehicle coverages:



Coverages

Policy Coverages

Bodily Injury Liability ⓘ

\$100,000/\$300,000

Less Coverage More Coverage

Property Damage Liability ⓘ

\$100,000

Less Coverage More Coverage

Bodily Injury Liability ?

\$100,000/\$300,000

Less Coverage More Coverage

Property Damage Liability ?

\$100,000

Less Coverage More Coverage

Uninsured/Underinsured Motorist - Bodily ?

\$100,000/\$300,000

No Coverage More Coverage

Uninsured/Underinsured Motorist - Property Damage ?

\$100,000

No Coverage More Coverage

PIP - Texas ?

\$2,500

No Coverage More Coverage

Vehicle Coverages

2018 JEEP COMPASS LIMITED

Other Than Collision (Comprehensive) ?

\$500 Deductible

No Coverage More Coverage

Once the customer has selected their coverages, they would select "update quote" this will show them a preview of billing changes:

Payment Preview	
Current coverage: \$100,000/\$300,000	
Your next payment on Apr 1, 2020	\$21.23
Uninsured/Underinsured Motorist - Property Damage ⓘ	
May 1, 2020	\$349.98
\$250,000	
Jun 1, 2020	\$328.09
No coverage	
Jul 1, 2020	\$328.05
Current coverage: \$100,000	
PIP - Texas ⓘ	
On the next page, you'll see more about how your upcoming payments will change.	

If the customer is ready to make changes they will select "Change Policy"

Your policy has been updated. Your new policy document will be available in a few minutes.	
Effective Date	Mar 24, 2020
Premium Impact	\$65.62
Next Payment Amount	\$21.23
Next Payment Date	Apr 1, 2020

Removing Coverage that generates a waiver

When a customer elects to remove a coverage that generates a waiver document, this new feature prompts customers to review and sign that waiver on the Payment page of the CSP/Portal BEFORE processing the change.

This function is only

available for VA, TN, IN and TX.

Uninsured/Underinsured Motorist

Bodily Injury ?

No Coverage

No Coverage

More Coverage

Current coverage: \$50,000/\$100,000

A signed form is required to remove this coverage.

Property Damage ?

View Quote

Removing Coverage

1 required field remaining **Start**

elephant
Insurance by Elephant Insurance Company

**UNINSURED / UNDERINSURED MOTORIST COVERAGE
REJECTION OF COVERAGE FORM**

Named Insured: Acacia Torres Policy Number: 004-000-110-110

The Terms, Conditions, Code, amounts and the insured named in the policy to reject Uninsured/Underinsured Motorist Coverage.

Please Note: The forms shown below in bold have the meaning given to them in your policy unless noted otherwise. The information contained below summarizes the coverages available. The complete terms and conditions of each coverage are provided in, and controlled by, the policy.

Uninsured / Underinsured Motorist Bodily Injury Coverage (UMBIC) provides coverage for damages which you, a relative, or any person occupying a covered auto with the permission of you, or a relative are entitled to recover from the owner or operator of an uninsured or underinsured motor vehicle (including a household member) in an accident.

Uninsured/Underinsured Motorist Property Damage Coverage (UMPD) provides coverage for damages which you, a relative, or any person occupying a covered auto with the permission of you, or a relative are entitled to recover from the owner or operator of an uninsured or underinsured motor vehicle (including a household member) in an accident.

UMBIC is subject to a \$250 deductible.

Indicate your rejection of the coverages below:

I accept both Uninsured/Underinsured Motorist Bodily Injury (UMBIC) and Uninsured/Underinsured Property Damage (UMPD) Coverage, and neither the will result in an increase in policy premium.

I reject both Uninsured/Underinsured Motorist Bodily Injury (UMBIC) and Uninsured/Underinsured Property Damage (UMPD) Coverage.

I understand that for any rejection of coverage, my premium will be reduced. I also understand that this election will apply to all future renewals, modifications, replacements, policy changes and endorsement policies issued by this insurer or an affiliated insurer until I request a change.

Named Insured Signature: **Acacia Torres**

Named Insured Printed Name: **Acacia Torres**

Date: **02-03-2024**

Payment Page - Waiver iframe

Your coverage choices require forms to be signed.

These coverages will not be included on your policy. You can add them back at any time if you change your mind.

Form has been signed successfully.

Clicking "Change Policy" will make your changes effective on Feb 06, 2024.

Discard **Change Policy**

Once Signed Successfully

Making Payments/Update Payment Method

Once the customer is logged into the portal they will select "Manage Payments"

Elephant Insurance

Chat **Logout**

Hi, Training!

Get ID Cards **Manage Payments** **File a Claim**

The customer will then be directed to the payments screen. As of 09/06/2023, this is located on a separate tab.

Policy

Payments

Documents

Claims

Personal Info

Payments

Next Auto Payment:

Aug 04, 2023

\$1,715.24

Reschedule

You're on Monthly Auto Pay!

4th of each month

*1111

One-Time Payment

Payment Methods

Scheduled Payments

Here they can make a one-time payment, update the payment method and see recent payments:

✕ Payments

Next Auto Payment:

Mar 18, 2020

\$299.53

One-Time Payment

Payment Methods

Recent Payments




\$797.37

Mar 18, 2020

visa *1111


If the customer is just looking to make a payment, they will select "One-Time Payment" This will show them the amount due and if they want to make a partial payment they can click "other amount"

Payment Amount

 Due Now \$299.53	 Total Balance \$1,497.63
 Other Amount	

Once the customer selects the payment amount they will review the payment and payment method, they can also use a different payment method here:

Payment Method

 *1111

New Bank Account

New Credit Card

Review Payment

If the customer would like to add this payment method on file they will select "yes" If the customer wants to make this their primary payment method, they need to check the box "Make this my primary method"

Do you want to save this to your policy?

Yes

No

Card Nickname (Optional)

(e.g., Training's Credit Card)

☐ Make this my primary payment method

Review Payment

It is important to know that the payment is **NOT** finalized until the customer selects "Correct! Make Payment"

If the customer is entering ACH information for the first time on file, we have a new validation system in place to

ensure the account matches what the customer gave us. If the ACH was not entered correctly, or for some other reason cannot be validate at the moment, the customer will see an error message like the one below:

This appears before the "Almost Done" page

Payments

Please verify your account information or try a different payment method.

Payments

Almost Done!

Please review your payment details before submitting.

Amount	\$20.00
Method	Lauren's CashMoney Mastercard **5100
Date	March 18

*If this payment does not draft successfully, a \$35 returned payment fee will be added to your account.

Correct! Make Payment

The customer will know they have made a payment once they see this screen:

Payments

Done!

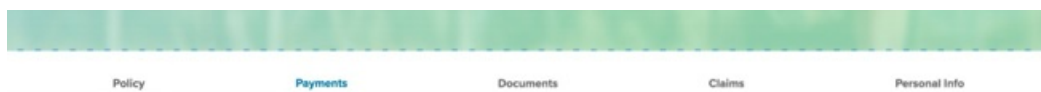
Your payment was processed successfully.

Payment Amount	\$20.00
Payment Method	Lauren's CashMoney Mastercard **5100
Payment Date	Mar 18
Confirmation number	5845552753496535504008

[Back to Dashboard](#)

Postponing Payments

Once the customer is logged into their portal they can view and manage payments by selecting the Payments tab:



Payments

Next Auto Payment:

 Apr 1, 2020

\$21.23

[Reschedule](#)

[One-Time Payment](#)

[Payment Methods](#)

If the customer selects "Reschedule", this will show the dates they can schedule their payment to draft. Any grayed-out dates are not eligible.

Please remember the payment needs to be at least 48 hours in advance; they can not reschedule payment for the next day:

Payments

Reschedule Payment Draft

Select a date

Please note, we are unable to schedule your payment on the grayed out dates.

March						
			25	26	27	28
April						
29	30	31	1 Due Date	2	3	4
5	6	7	8	9	10	

If the customer selects a date two days or more past the due date they will see a message:

Scheduling your payment for this date will make your policy past due. You may receive a notice of cancellation for non-payment in the mail. If your payment is unsuccessful on this new date, your account may be assessed a Payment Reversal Fee.

Once the customer has selected the date to reschedule their payment it is NOT complete until they hit "Correct! Make Payment"

Payments

Almost Done!

Please review your payment details before submitting.

Amount	\$21.23
Method	Master Card **5100
Date	April 6

*If this payment does not draft successfully, a \$35 returned payment fee will be added to your account.

Correct! Make Payment

The customer will see this page once their payment has been rescheduled:

Payments

Done!

Your payment has been scheduled.

Payment Amount	\$21.23
Payment Method	Master Card **5100
Payment Date	Apr 6

Back to Dashboard

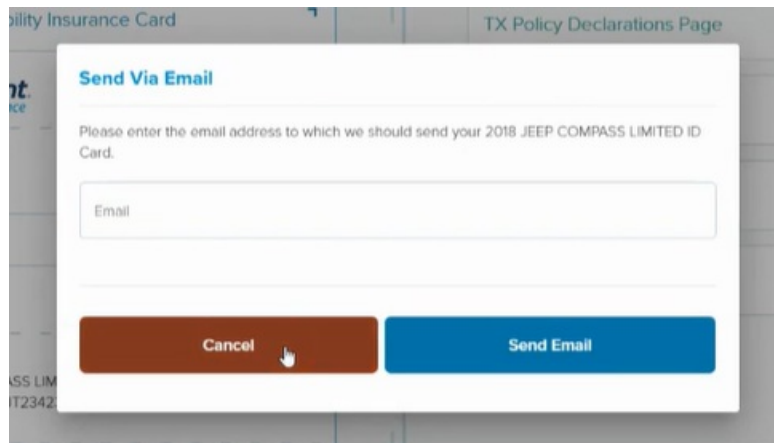
Downloading Payment Receipts/Confirmation

Sending Policy Documents

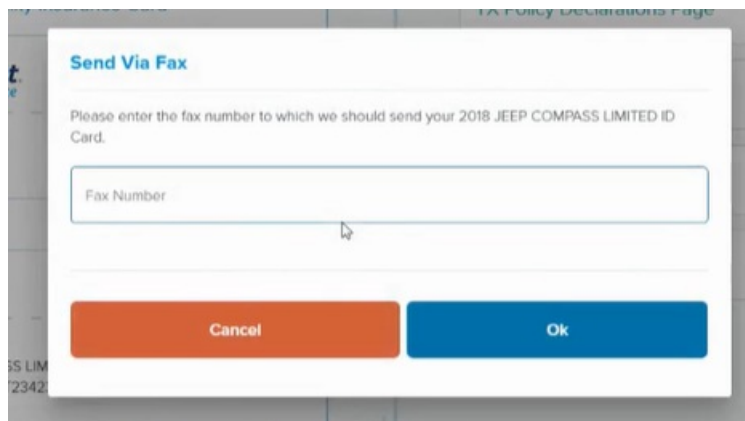
A customer also has the ability to download and print email, or fax documents via the portal. Once the customer is logged into their portal if they go under their documents, and click the share button, they can download, email or fax over that document:

The screenshot displays the 'Documents' tab of an insurance portal. At the top, there are tabs for 'Policy' and 'Documents'. Below the 'Documents' tab, the user's vehicle information is shown: a Jeep logo, '2018 JEEP COMPASS LIMITED', and VIN: 3C4NJDCB7JT234230. A document titled 'Texas Liability Insurance Card' is displayed. Below the document title is the Elephant Insurance logo. A share button (represented by a square with a diagonal arrow) is highlighted with an orange box. A dropdown menu is open from this button, showing three options: 'Download PDF' (with a download icon), 'Send Via Email' (with an email icon), and 'Send Via Fax' (with a fax icon). Below the document title, there is a link 'Ver en Español'. The document details include: Policy Number: 244-000-C, Effective Date: Mar 01, and Expiration Date: Sep 01, 2020. At the bottom, the vehicle information is repeated: 'Vehicle: 2018 JEEP COMPASS LIMITED VIN: 3C4NJDCB7JT234230'.

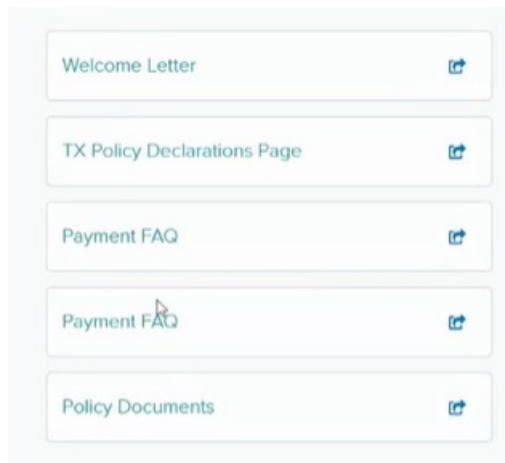
If the customer selects email they will see a box to put into the email address:

A modal dialog box titled "Send Via Email" is displayed over a background page titled "TX Policy Declarations Page". The dialog contains a text input field labeled "Email" and two buttons at the bottom: "Cancel" (brown) and "Send Email" (blue). The background page also shows a "Ability Insurance Card" and a "2018 JEEP COMPASS LIMITED ID Card".

If the customer selects fax they will see a box to put in the fax number:

A modal dialog box titled "Send Via Fax" is displayed over a background page titled "TX Policy Declarations Page". The dialog contains a text input field labeled "Fax Number" and two buttons at the bottom: "Cancel" (orange) and "Ok" (blue). The background page also shows a "Ability Insurance Card" and a "2018 JEEP COMPASS LIMITED ID Card".

They can do this with all their documents:

A vertical list of document cards is shown. Each card has a title and a share icon (a square with a plus sign). The documents listed are: "Welcome Letter", "TX Policy Declarations Page", "Payment FAQ", "Payment FAQ", and "Policy Documents".

Updating the Lienholder

Once the customer is logged into their portal, they can view their vehicles listed on the Policy tab.

They can select the individual vehicle to view coverages and lienholder information.

If they click "Edit" under the lienholder box, they can edit their lienholder information:

Claims

Personal Info

A L HOLDING CORP

Street
PO BOX 91326

Address line 2

City
MOBILE

State
MD

Postal Code
36691

Save Lienholder

Cancel Lienholder Change

Save Vehicle

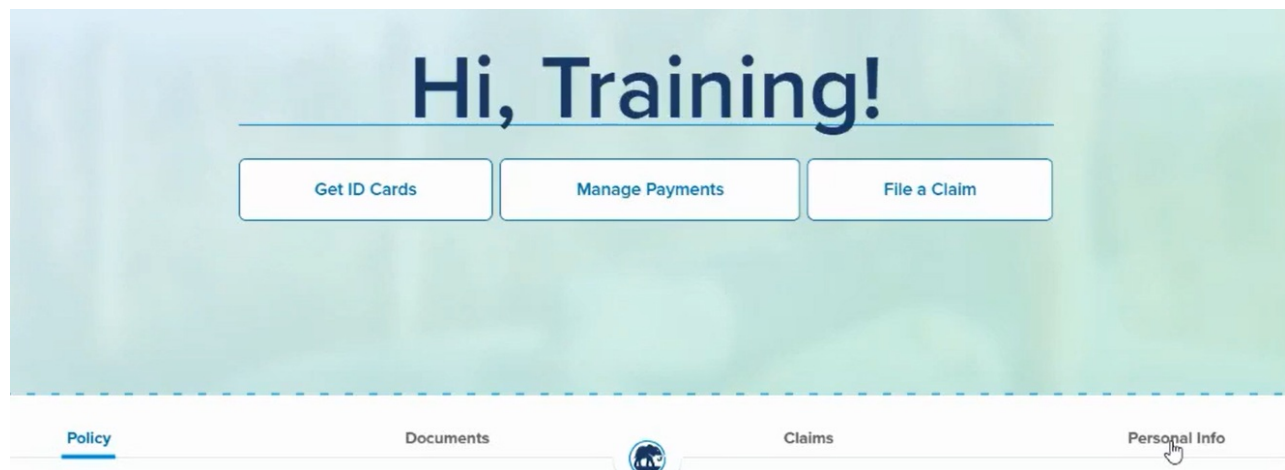
Cancel Changes

Remove Vehicle

If the lienholder information does not populate in the system, the customer will be prompted to put in the lienholder's address. Once this is done they can click "Save Lienholder"











Updating Personal Information

The customer can update their contact details including their address:



The customer will then be re-directed to this page where they can choose what information they need to update:

Contact Details

 Email/Username TrainingTester@elephant.com 	Policy Holder: Training Test-Account
 Mailing Address 3545 14th St , Port Arthur TX 77642 	Policy Number: 244-000-013-56
 Garaging Address 3545 14th St , Port Arthur TX 77642 	Effective Until: Sep 1, 2020
 Home Phone Number 555-555-5555 	
 Work Phone Number 	

Once the customer makes any changes they need to make sure to save the information.

Mobile App Walkthroughs

Mobile App Walkthroughs

Getting the Mobile App

If a customer asks about the app, can we tell them about it?

Yes! We can proactively tell them about the Elephant app and that it's available in App Store/Google Play to download.

Can we email or text customers a link to the app?

Not at this time, but that functionality will be added in a future phase of the app.

How many people can be logged in at once?

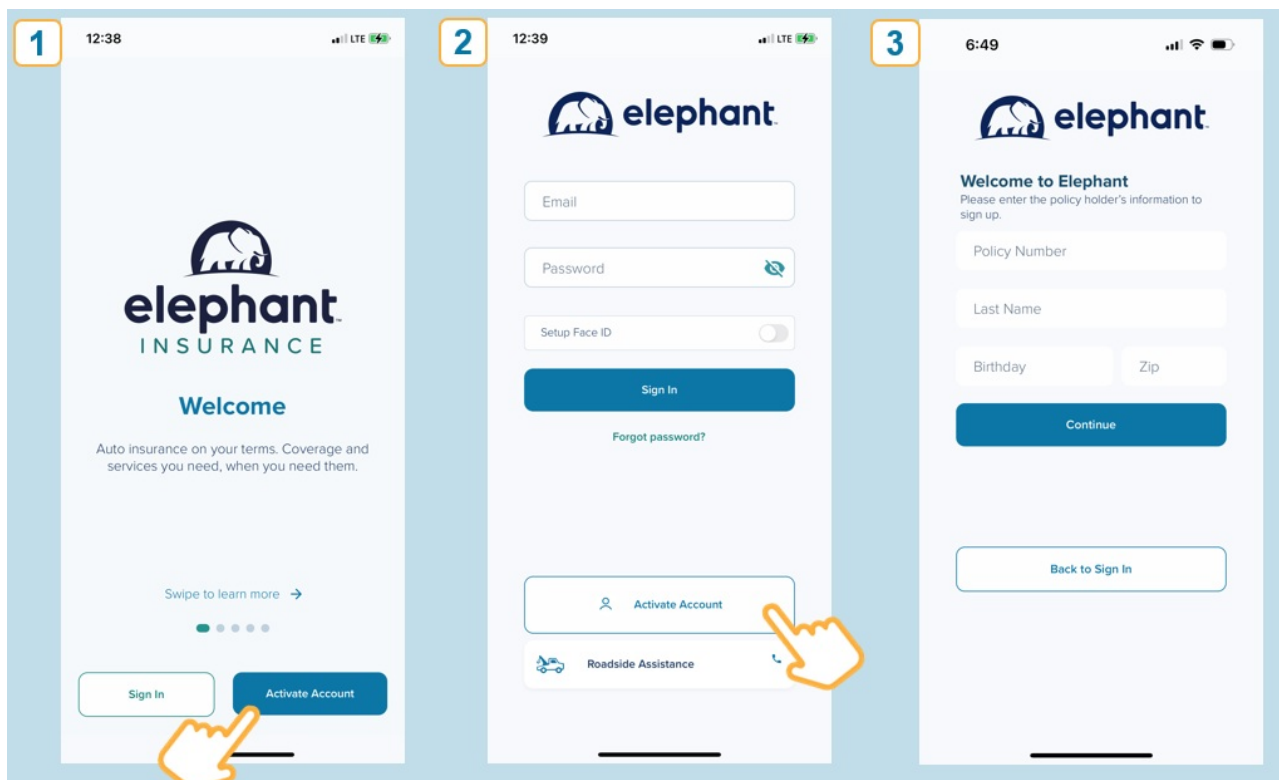
The app will really be geared towards the Named Insured however, anyone who has been given permission, provided with the email/login credentials from the NI, and pass the multi-factor authentication can use the app on a different device all at the same time. It is the same for the online portal and app.

New Account Activation

New policyholders who have yet to activate their web portal account can register via the app login.

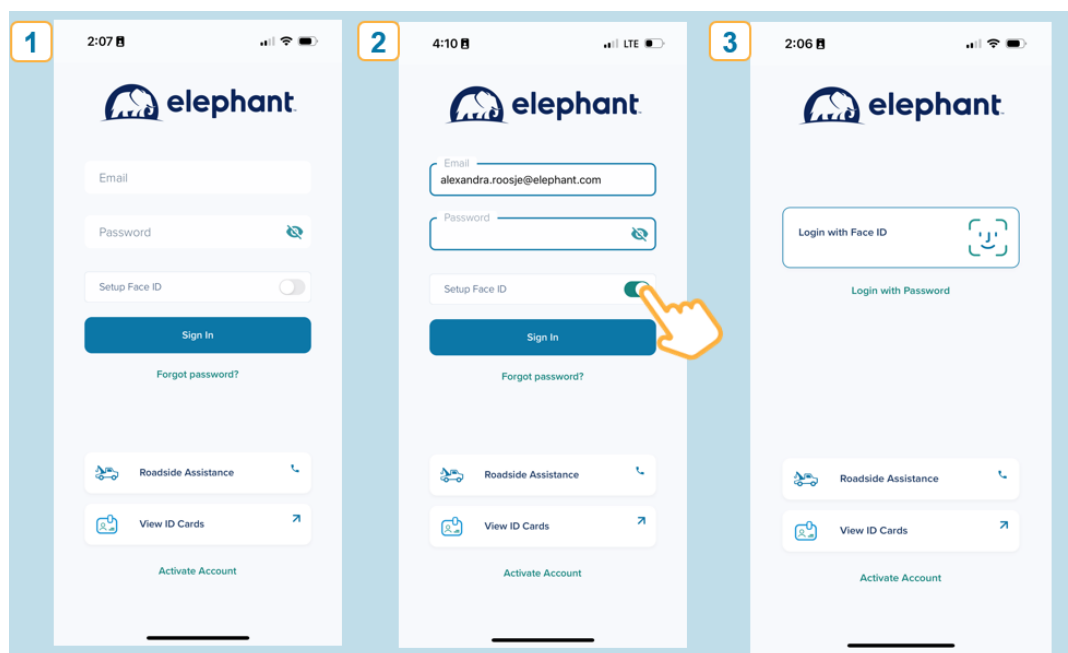
Activate Account Will show as a button for new users.

For returning users it will appear as a link under Roadside Assistance and View ID Cards



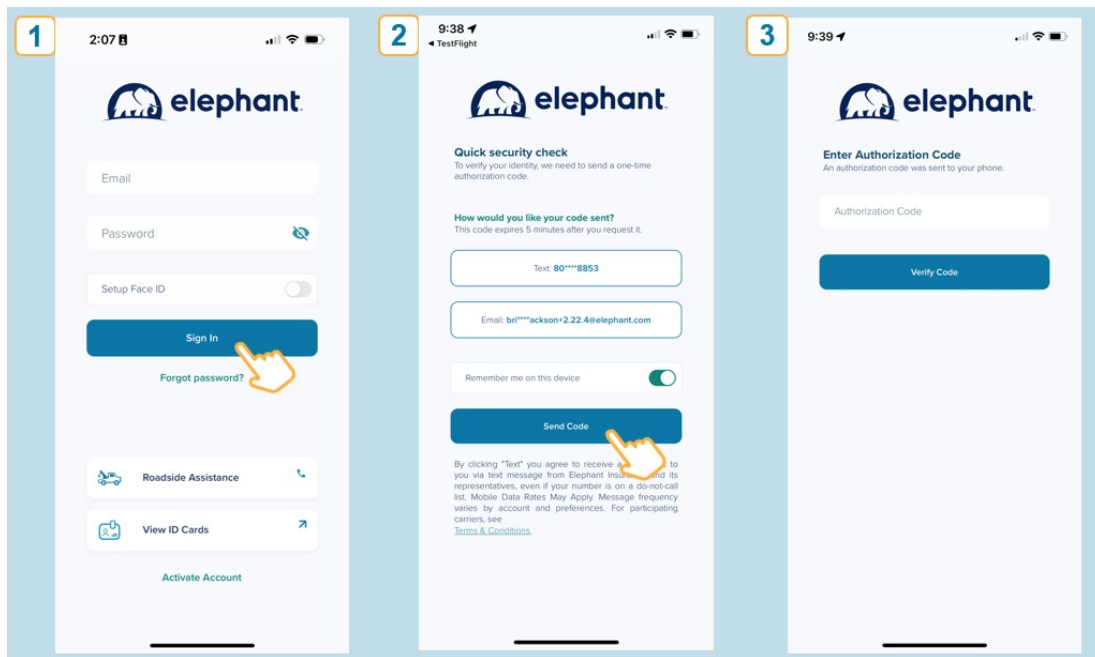
Login

Once they have set up an account they can log in to the app and set up Face ID if they want to:



If the customer does not want to use FaceID they can just sign in and get a code sent to them and choose "remember me on this device"

For each new device, once every 6 months, and once at renewal, the customer will need to verify their identity through Multi-Factor Authentication. They can select either text or email to get a one-time authorization code.



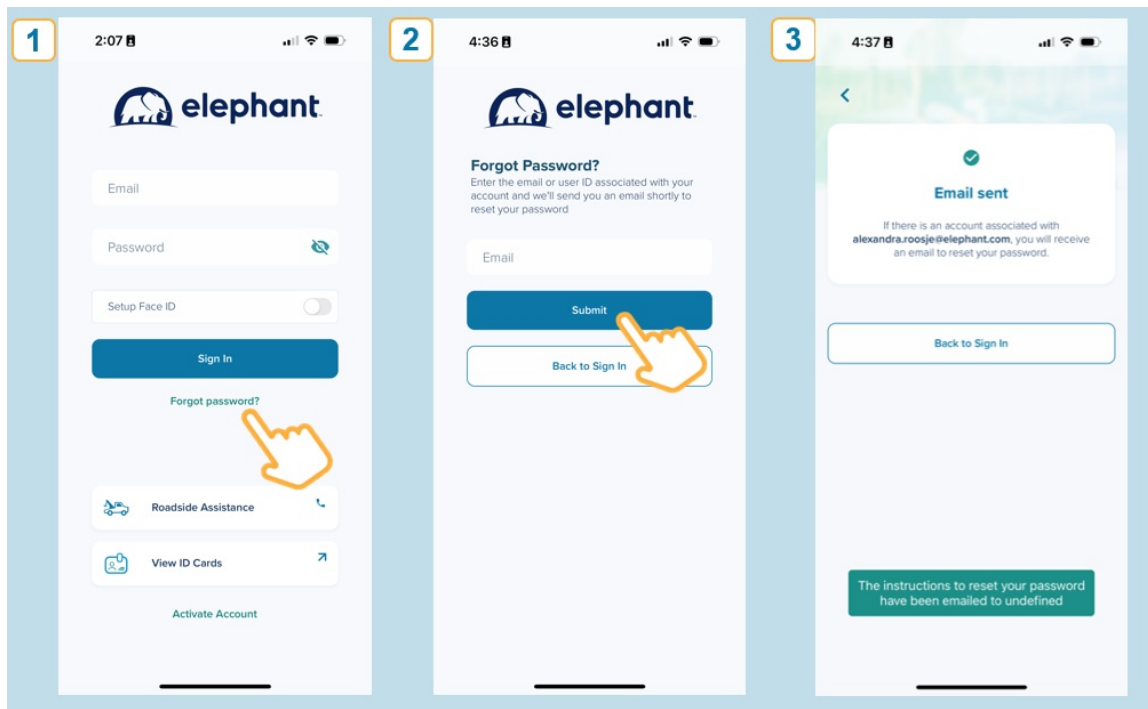
What happens if the customer forgets their password or login credentials?

It will work the same as the portal. The customer will need to click “Forgot password?” on the login screen and they will be prompted to enter the email (their user ID) associated with their account to be emailed a password reset link. They just need to follow the instructions in their email to reset and they will be able to log in with their updated password. Face ID will need to be reconfigured after the reset.

Anytime the customer resets or changes their password, biometrics/Face ID for the account will need to be reconfigured.

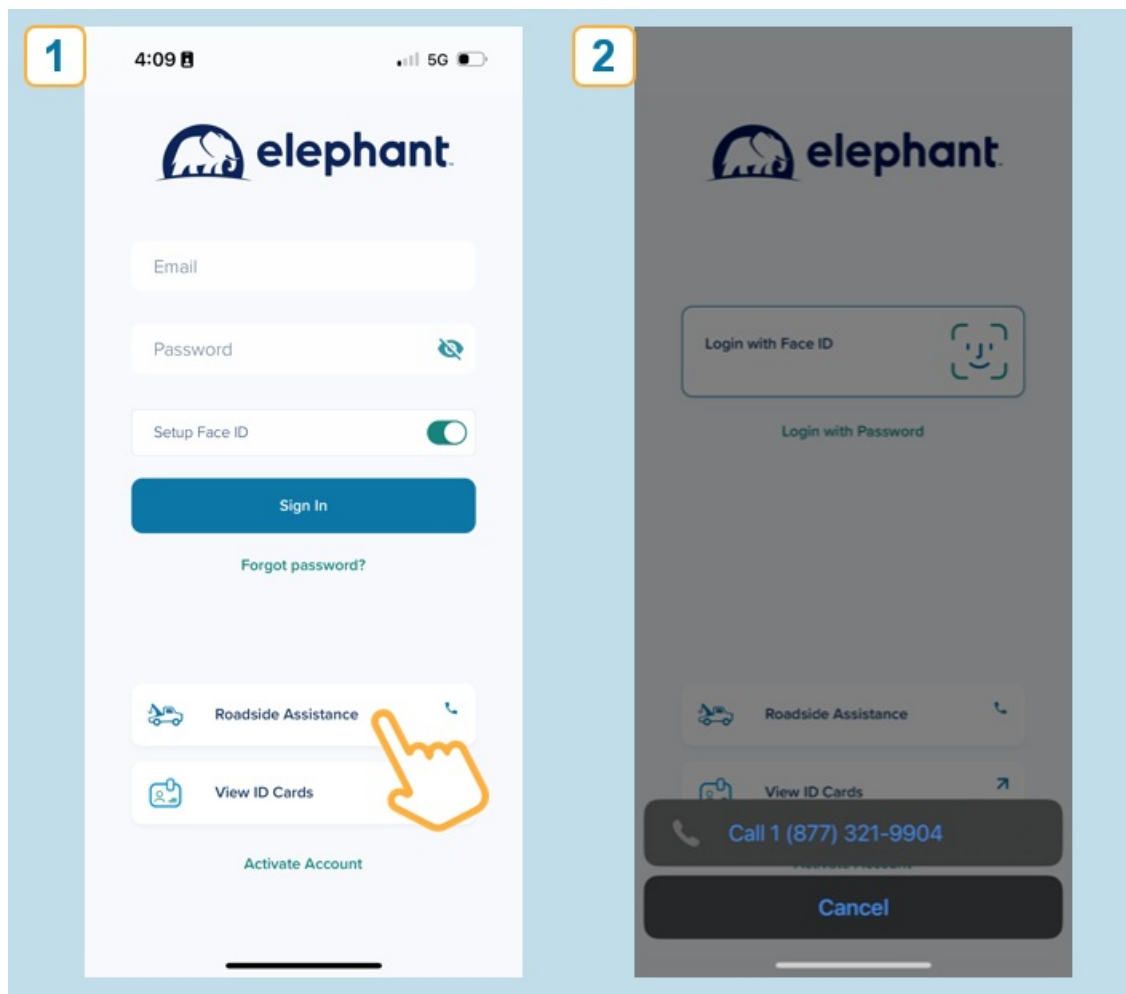
Can they reset their password in the app? What does that look like?

They sure can! It will work similarly to the portal. The user will need to navigate to their account info under profile settings (person icon in the top right of the home screen). After selecting “update password” the user is shown a button to be sent a link via email to reset and/or change their password. It is important to note that Face ID will need to be reconfigured after a password reset.



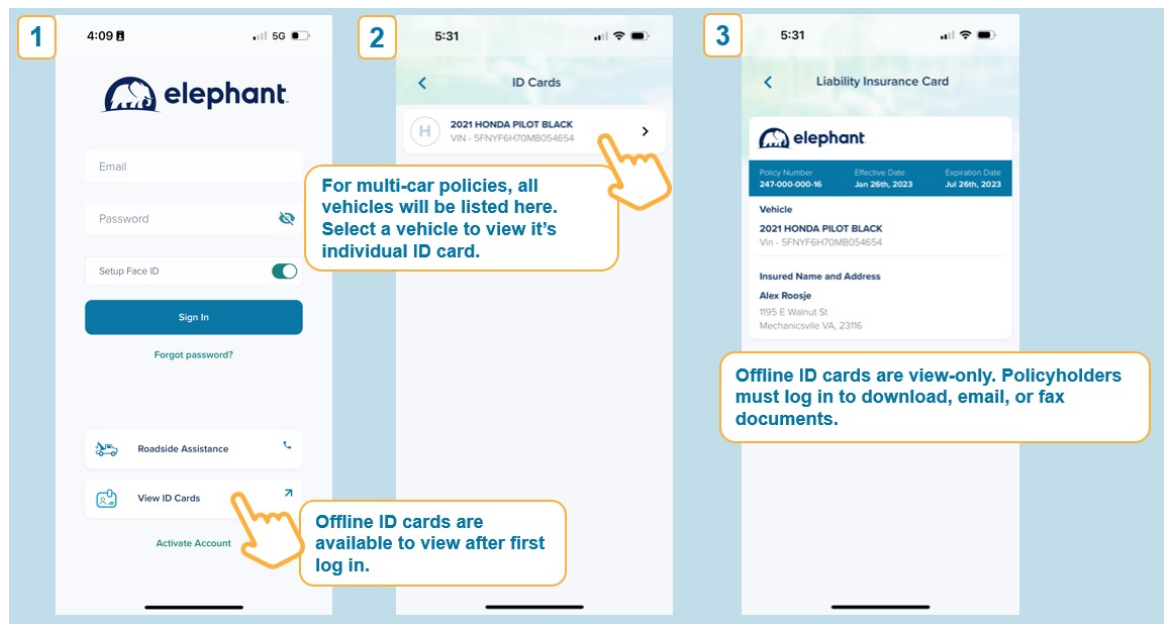
Call ERS

Customers will have the ability to call ERS from the mobile app by clicking on Roadside Assistance and the number will pop up for them to call.



View Offline ID Cards

The customer will have the ability to view their ID cards without logging into the app.

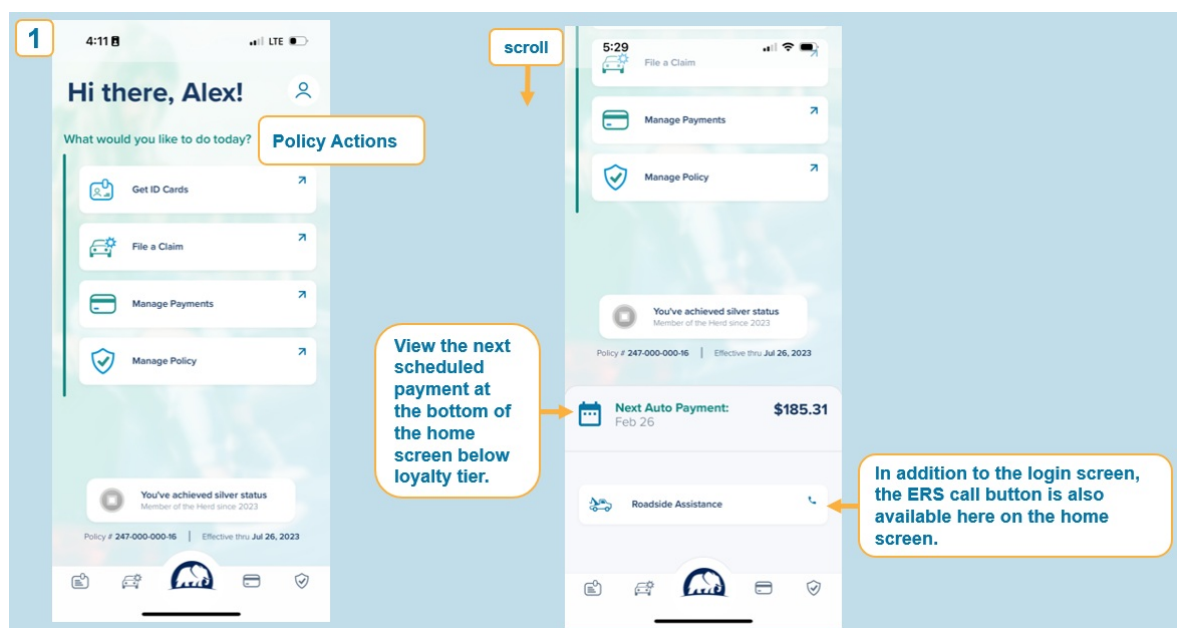


Will customers be able to add their ID cards to their Apple/Google Wallet on their devices?

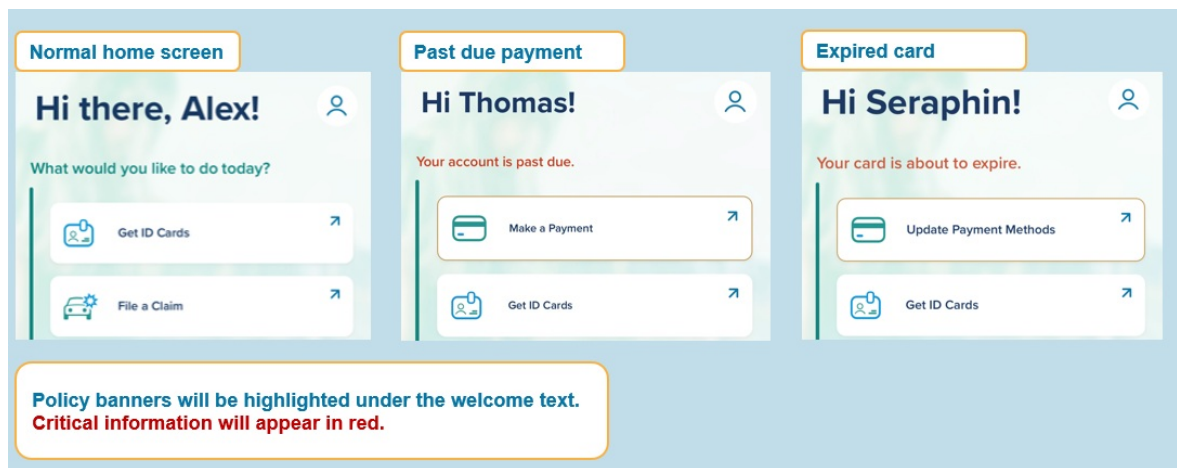
Yes, Apple and Google Pay are integrated with the app. When documents are downloaded, the phone will ask where you want to store them.

Home Screen

Once the customer is logged into the app this is the home screen they will see with their information:

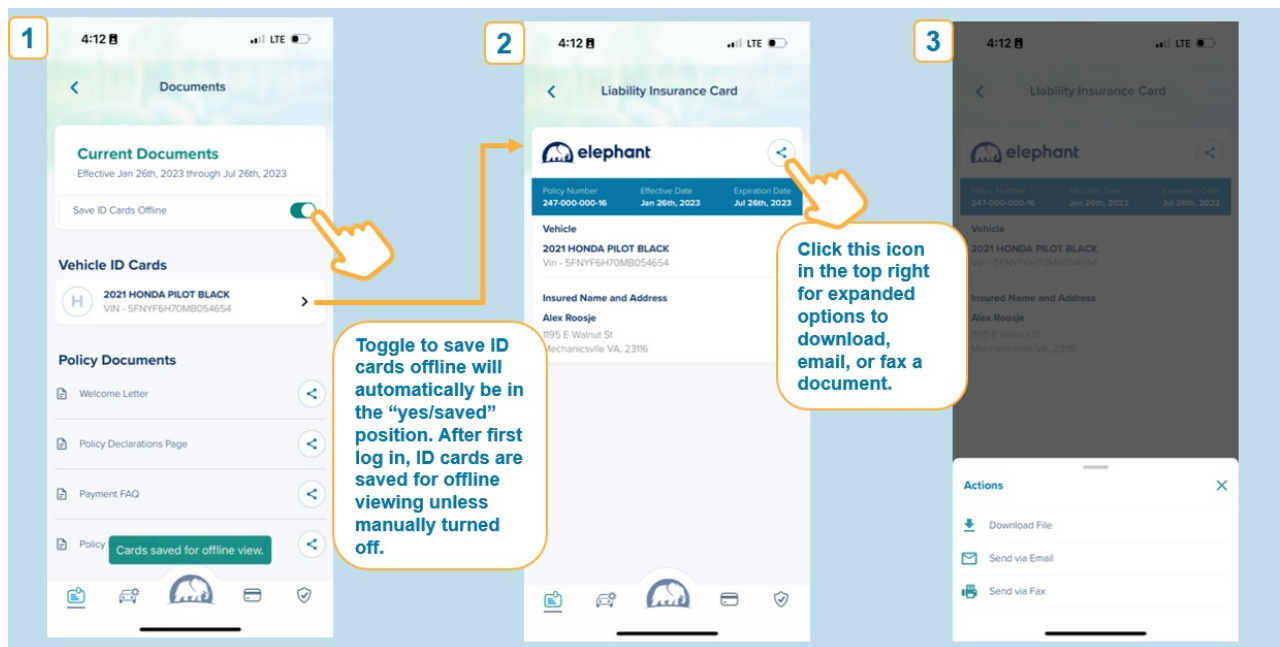


Their home screen will also let them know about any past-due payments, and if their card is about to expire:



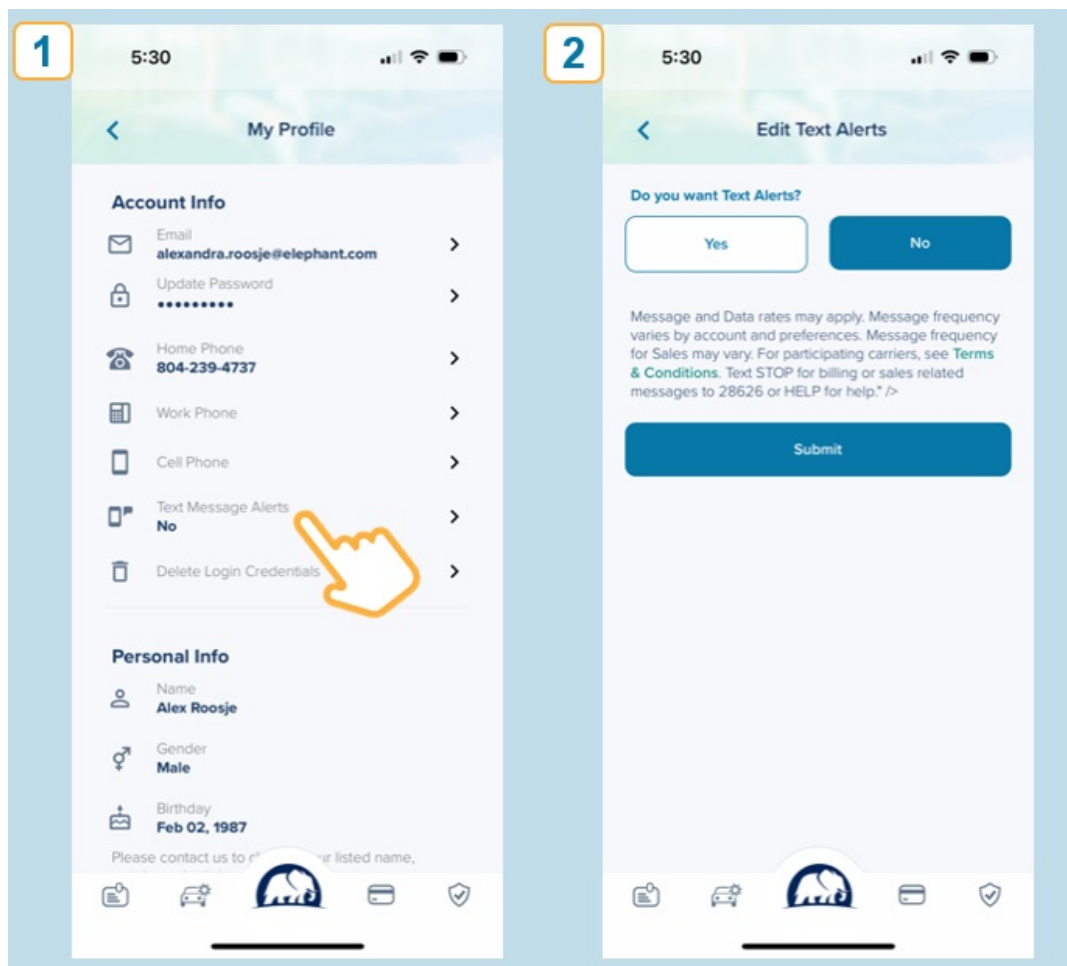
Documents

The customer will be able to save ID cards offline from this screen and also be able to download, email, or fax a document:



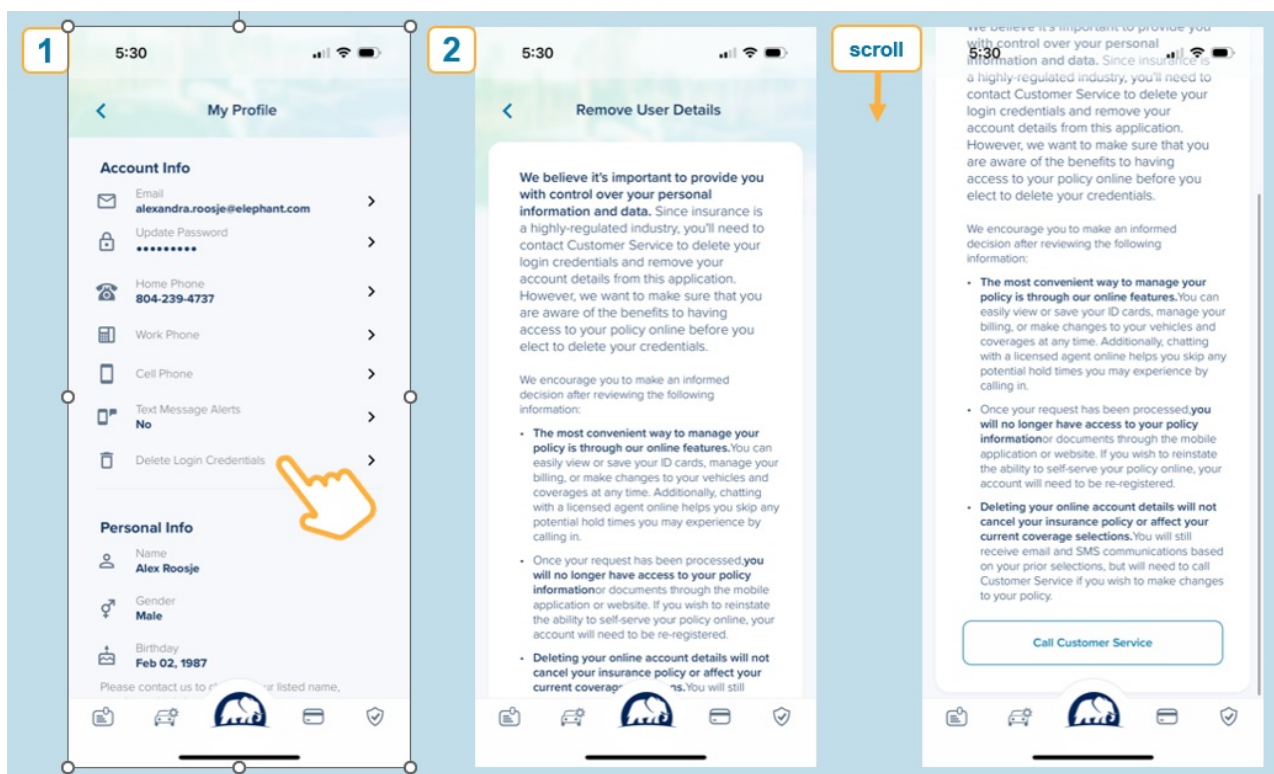
Opt-in to SMS/Account Deletion

The customer will have the ability to sign up or edit text alerts:



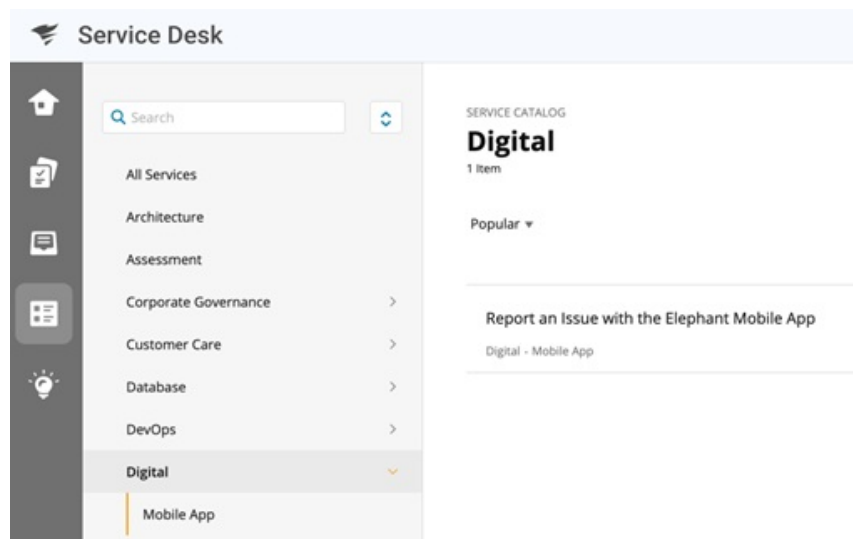
Account Deletion

If the customer would like to delete their account they will get a message and need to call in.

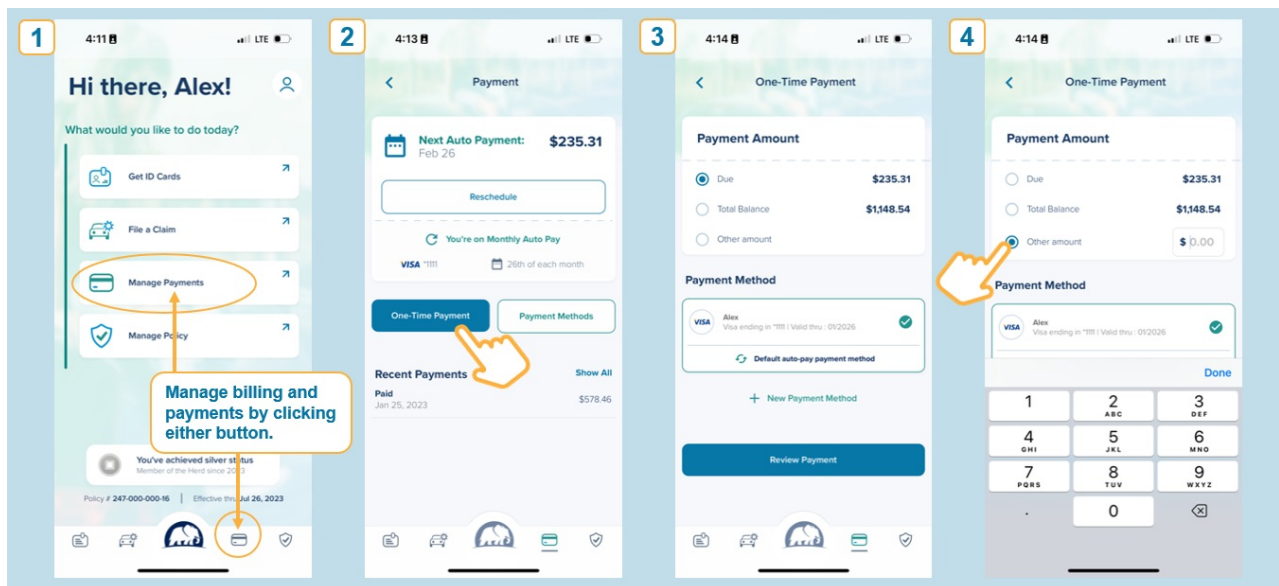


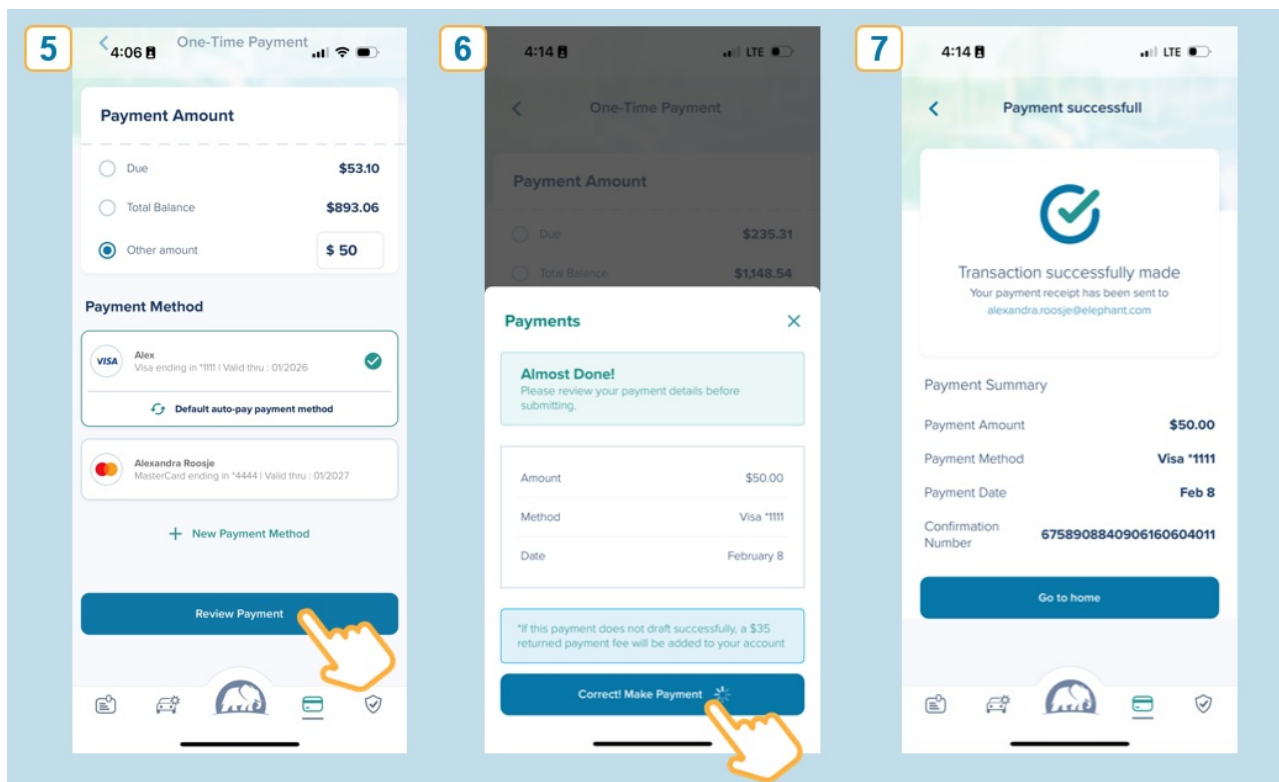
You will need to put in a ticket for the customer

Please use the "report an issue with the Elephant Mobile App" ticket in solar winds under the Digital category to put in a request to delete the customer's online account details. In the ticket, please include **"Delete Customer Login Credentials Request"** along with the customer's account and policy number.

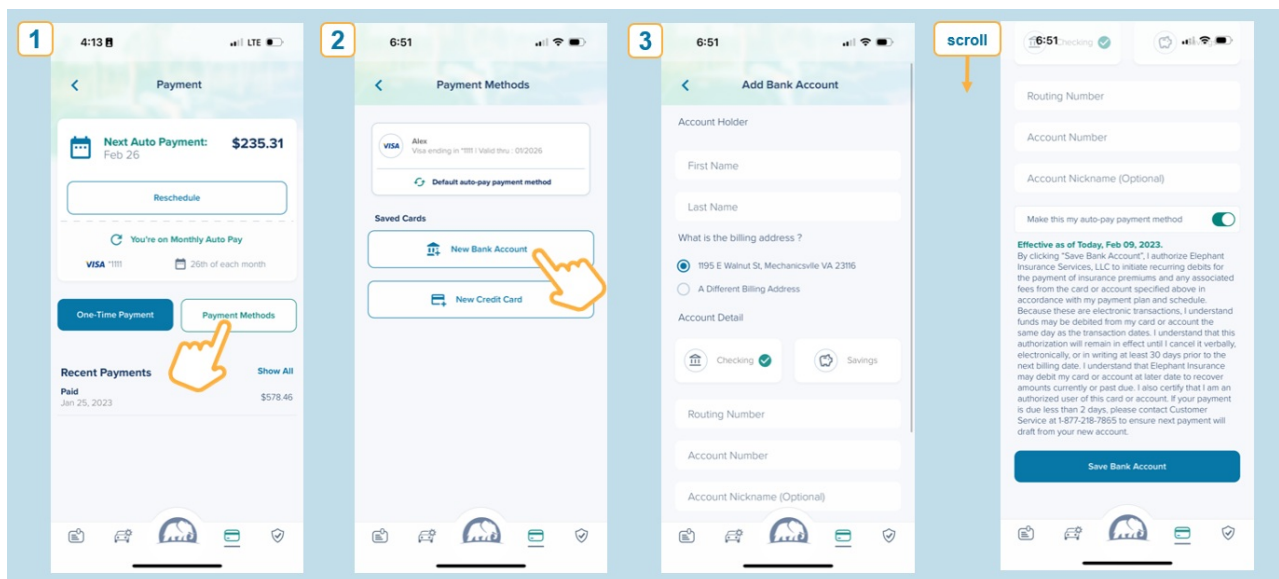


Make a one-time payment



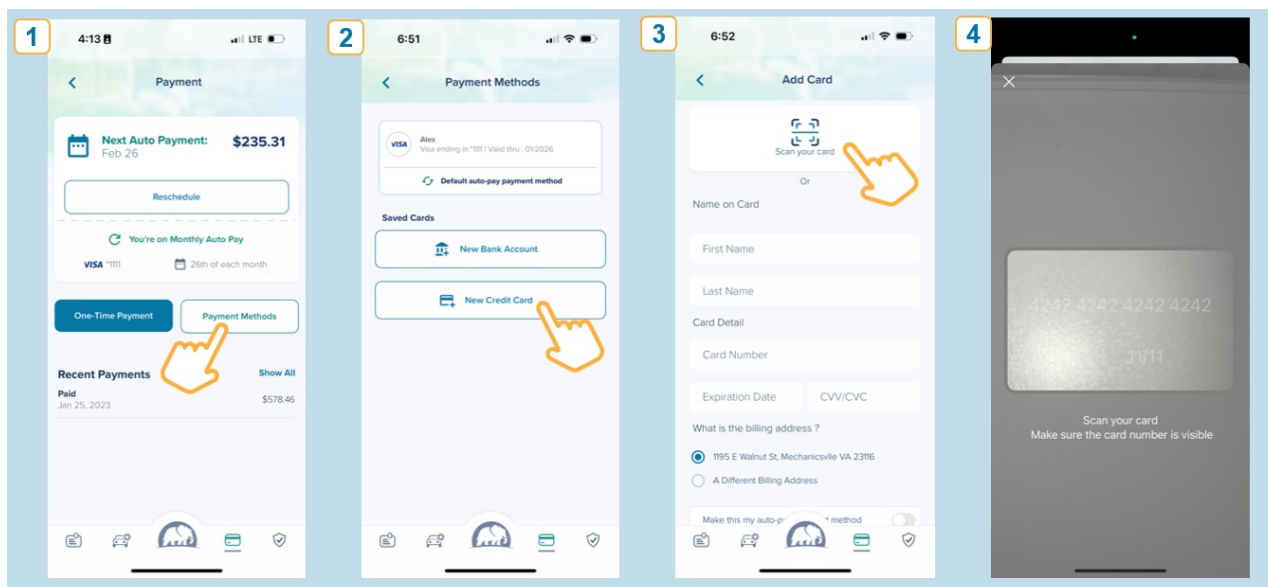


Add a New Bank Account (ACH/EFT)

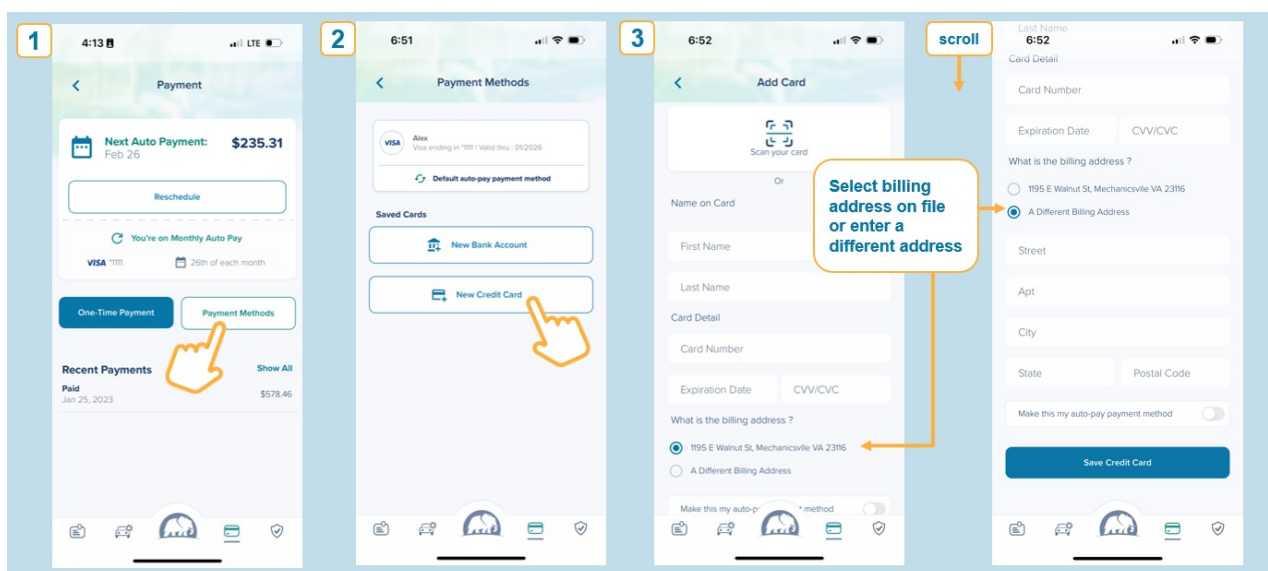


Add a New Credit/Debit Card

Adding a card with Scan Feature:



Adding a card without Scan Feature:



If the customer would update the new payment method for Auto-Pay they can do so by toggling the button to "yes":

4

9:24

Scan your card

Or

Name on Card

First Name

Last Name

Card Detail

Card Number

Expiration Date CWW/CVC

What is the billing address ?

☒ 1195 E Walnut St, Mechanicsville VA 23116

☐ A Different Billing Address

Make this my auto-pay payment method ☒

Effective as of Today, Feb 09, 2023.
By clicking "Save Credit Card", I authorize Elephant Insurance Services, LLC to initiate recurring debits for the payment of insurance premiums and any associated fees from the card or account specified above in accordance with my payment plan and schedule. Because these are electronic transactions, I understand funds may be debited from my card or account the same day as the transaction dates. I understand that this authorization will remain in effect until I cancel it verbally, electronically, or in writing at least 30 days prior to the next billing date. I understand that Elephant Insurance may debit my card or account at later date to recover amounts currently or past due. I also certify that I am an authorized user of this card or account. If your payment is due less than 2 days, please contact Customer Service at 1-877-218-7865 to ensure next payment will draft from your new account.

Save Credit Card

5

Card Detail

9:24

Card Number

Expiration Date CWW/CVC

What is the billing address ?

☒ 1195 E Walnut St, Mechanicsville VA 23116

☐ A Different Billing Address

Make this my auto-pay payment method ☒

Effective as of Today, Feb 09, 2023.
By clicking "Save Credit Card", I authorize Elephant Insurance Services, LLC to initiate recurring debits for the payment of insurance premiums and any associated fees from the card or account specified above in accordance with my payment plan and schedule. Because these are electronic transactions, I understand funds may be debited from my card or account the same day as the transaction dates. I understand that this authorization will remain in effect until I cancel it verbally, electronically, or in writing at least 30 days prior to the next billing date. I understand that Elephant Insurance may debit my card or account at later date to recover amounts currently or past due. I also certify that I am an authorized user of this card or account. If your payment is due less than 2 days, please contact Customer Service at 1-877-218-7865 to ensure next payment will draft from your new account.

Save Credit Card

Updating Primary Payment Method

Only payment methods showing under "Saved Cards" can be updated or removed.

If the customer toggles "yes" to auto-pay the payment script will populate:

1

9:25

Payment Methods

Alexandra Roosje
MasterCard ending in 4444 | Valid thru : 01/2027

Default auto-pay payment method

Saved Cards

VISA Alex
Visa ending in 1111 | Valid thru : 01/2026

New Bank Account

New Credit Card

2

9:25

Payment Methods

VISA Alex
Visa ending in 1111 | Valid thru : 01/2026

Use for auto-pay payments ☒

Save

Remove

3

9:25

Payment Methods

VISA Alex
Visa ending in 1111 | Valid thru : 01/2026

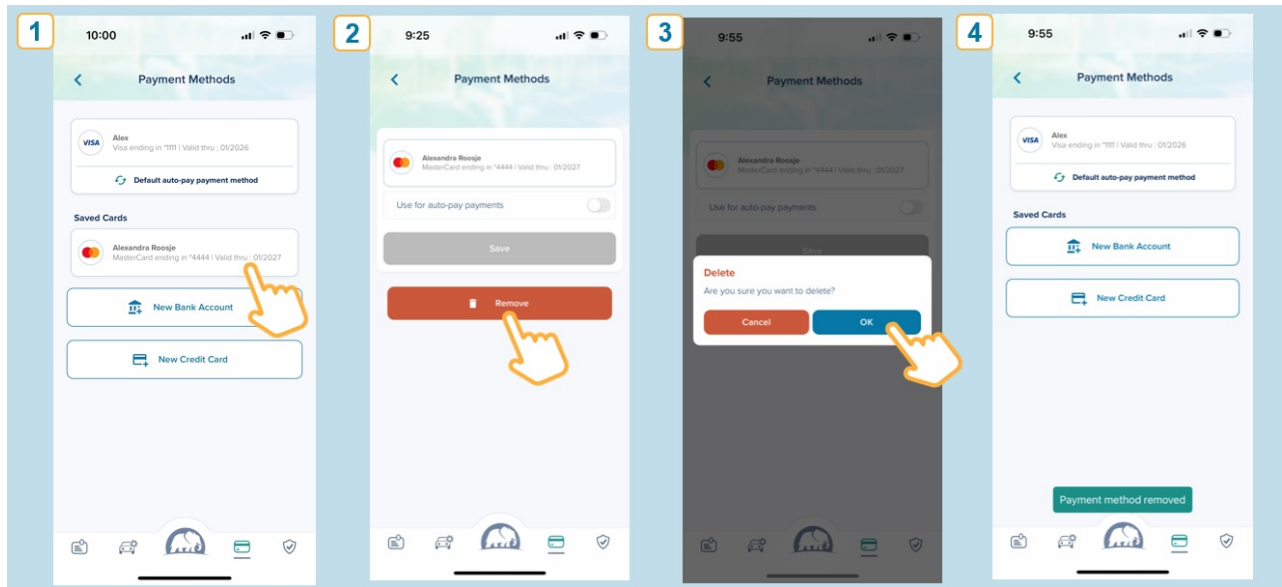
Use for auto-pay payments ☒

Effective as of Today, Feb 09, 2023.
By clicking "Save", I authorize Elephant Insurance Services, LLC to initiate recurring debits for the payment of insurance premiums and any associated fees from the card or account specified above in accordance with my payment plan and schedule. Because these are electronic transactions, I understand funds may be debited from my card or account the same day as the transaction dates. I understand that this authorization will remain in effect until I cancel it verbally, electronically, or in writing at least 30 days prior to the next billing date. I understand that Elephant Insurance may debit my card or account at later date to recover amounts currently or past due. I also certify that I am an authorized user of this card or account. If your payment is due less than 2 days, please contact Customer Service at 1-877-218-7865 to ensure next payment will draft from your new account.

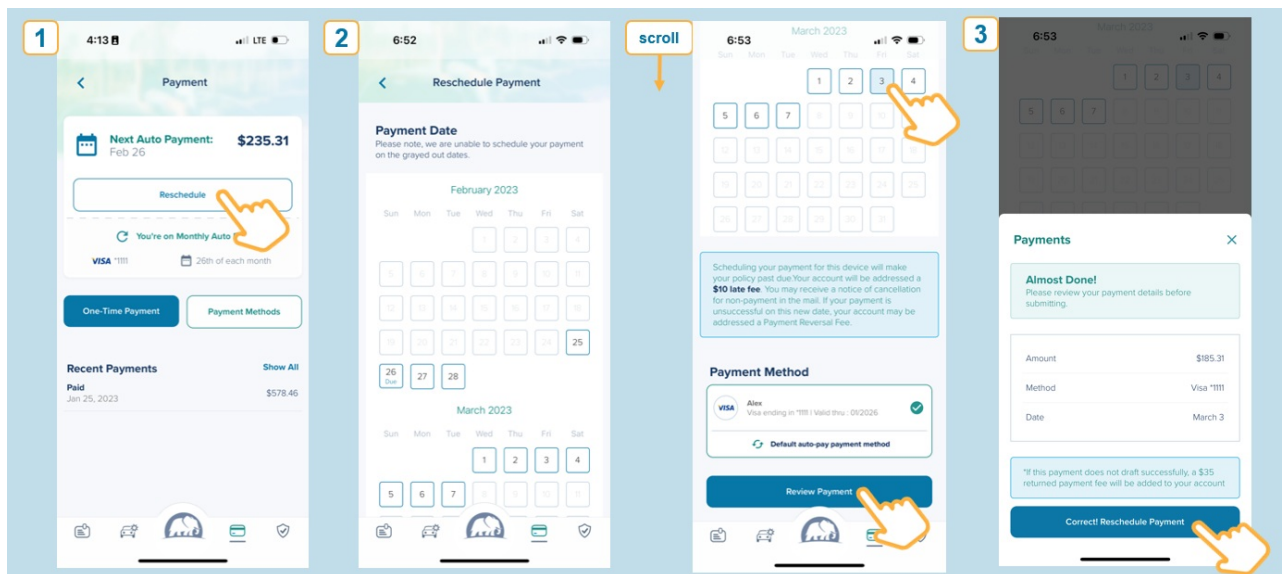
Save

Remove

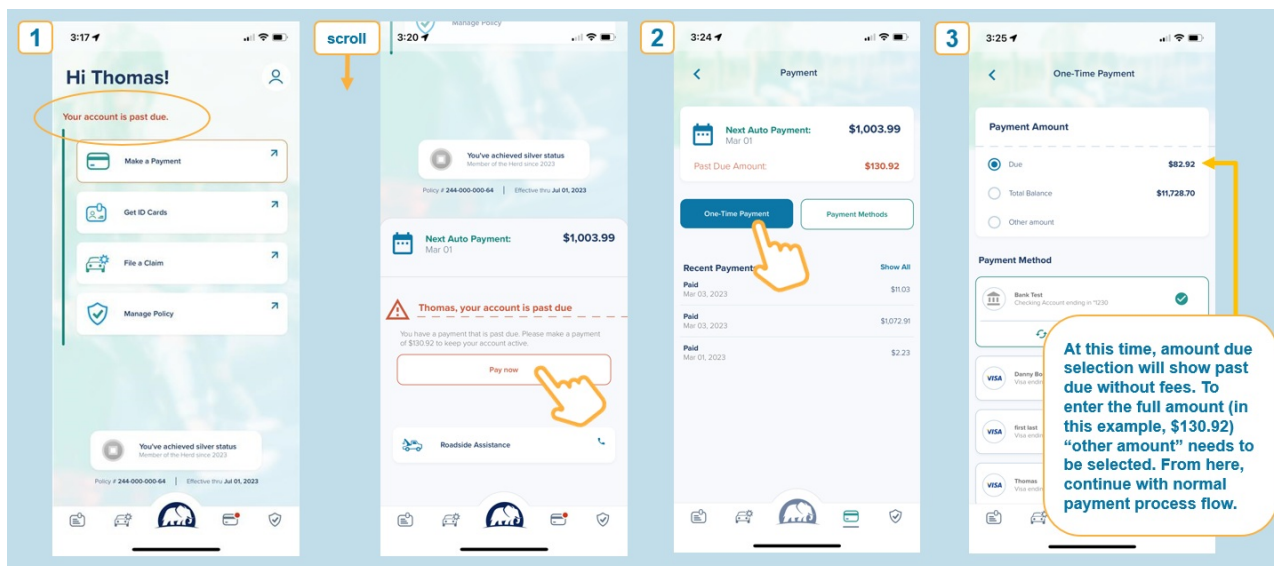
Remove a Payment Method



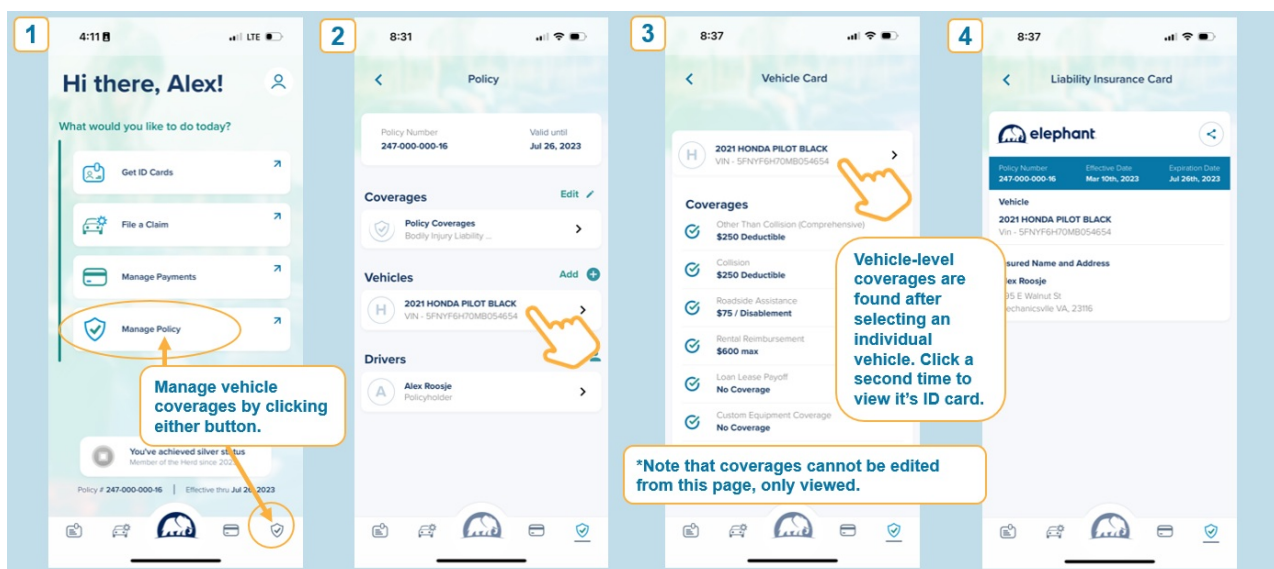
Reschedule Upcoming Auto-Payment



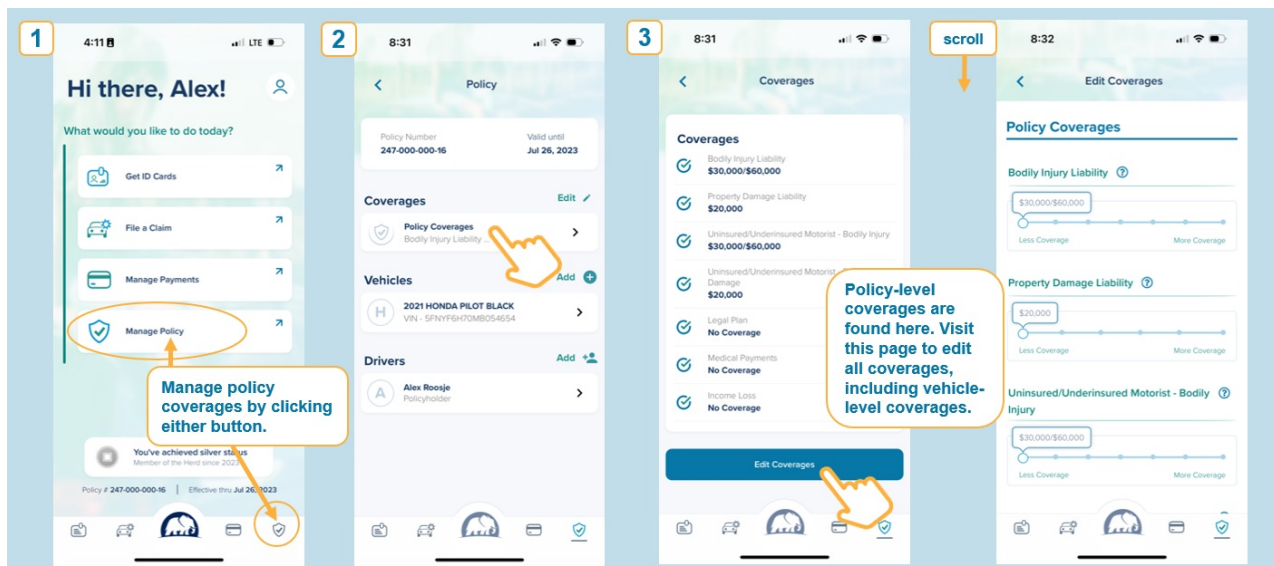
Past Due Payments

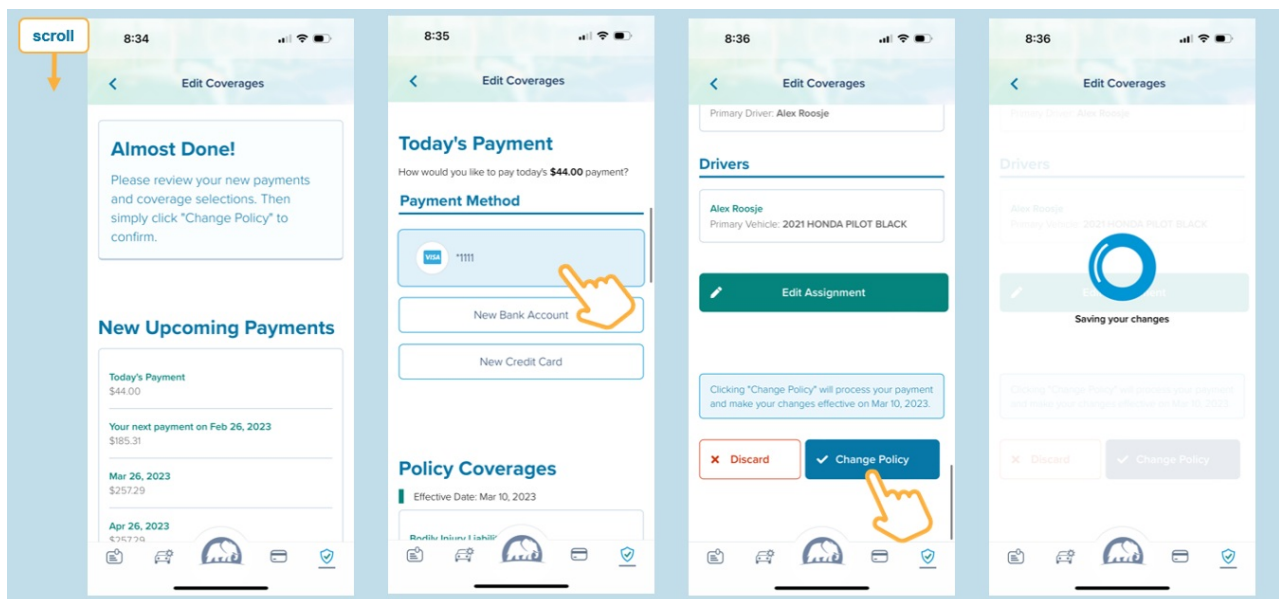
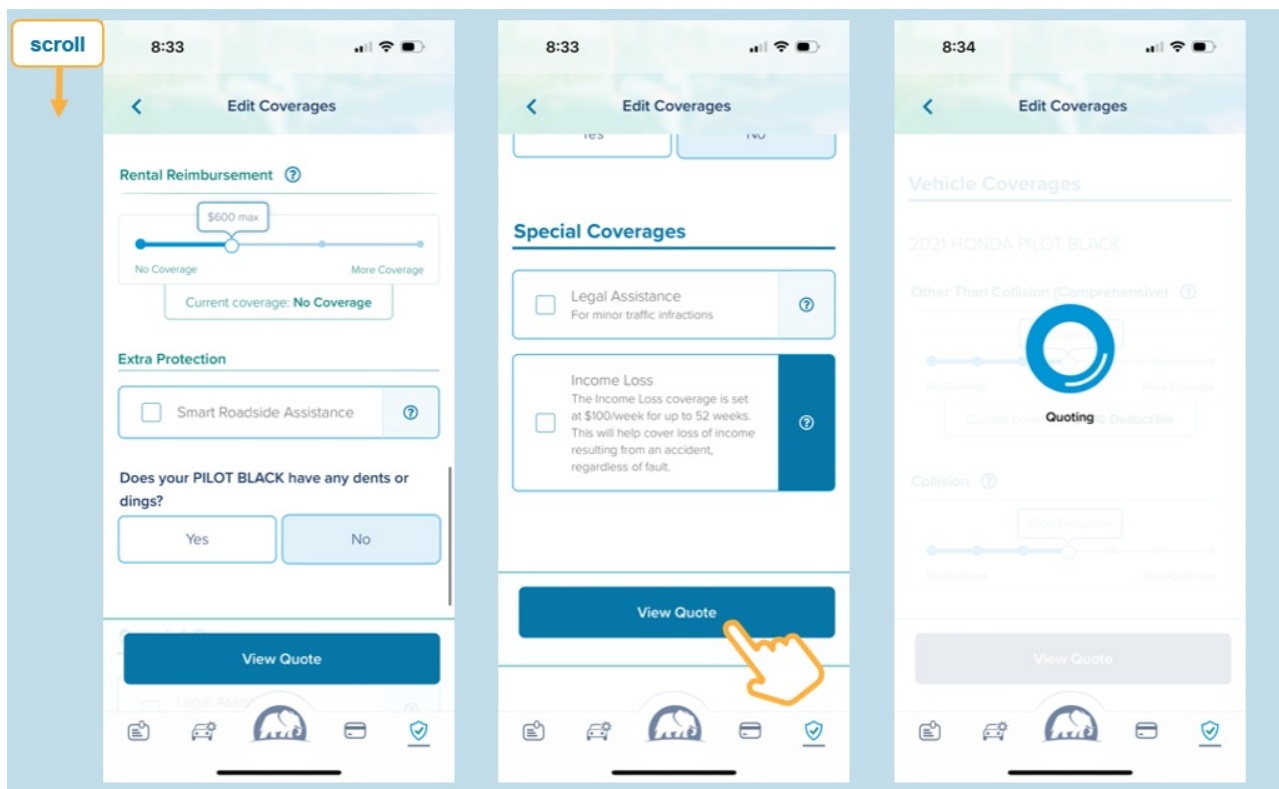


Viewing Vehicle-Level Coverages

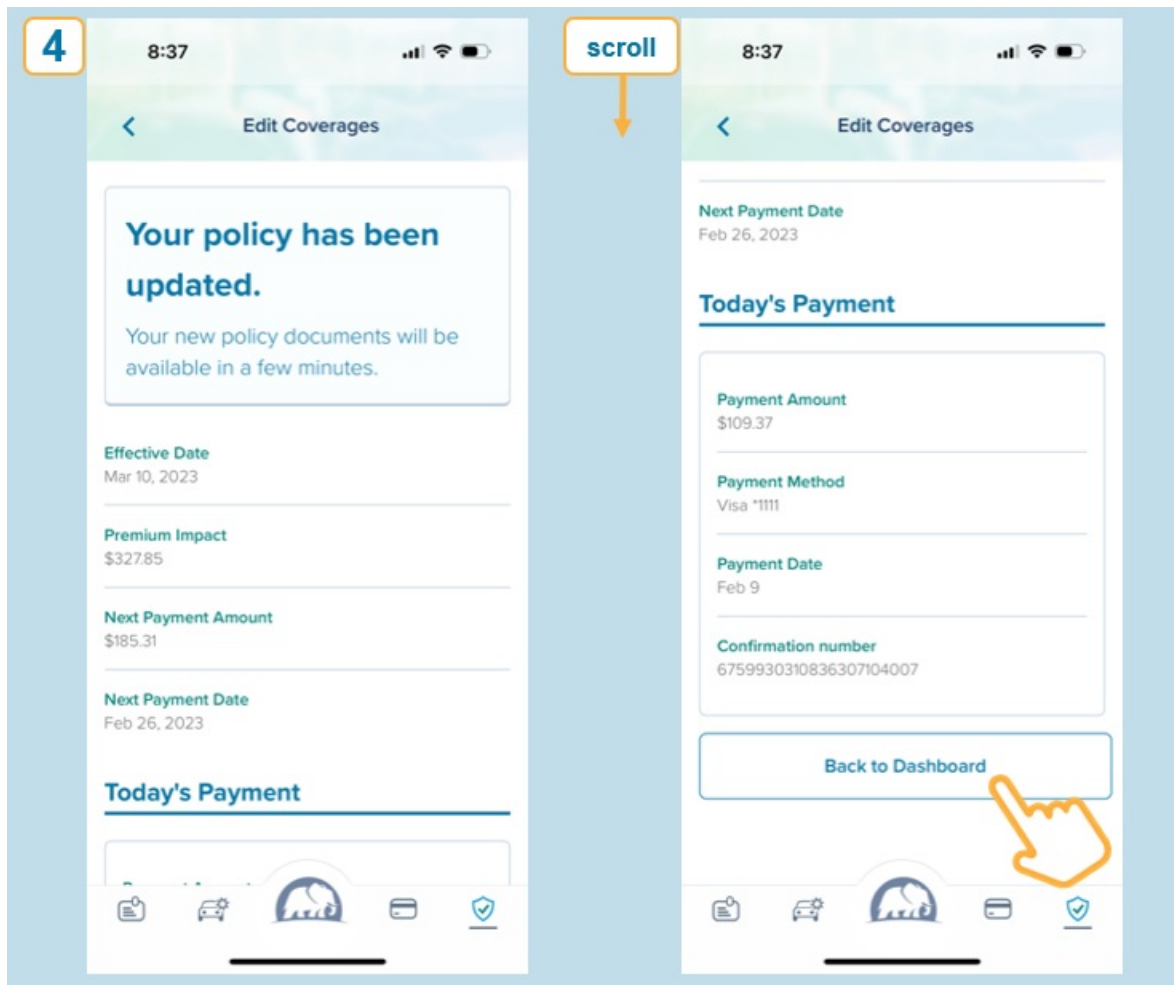


Add/Edit/Remove Coverage

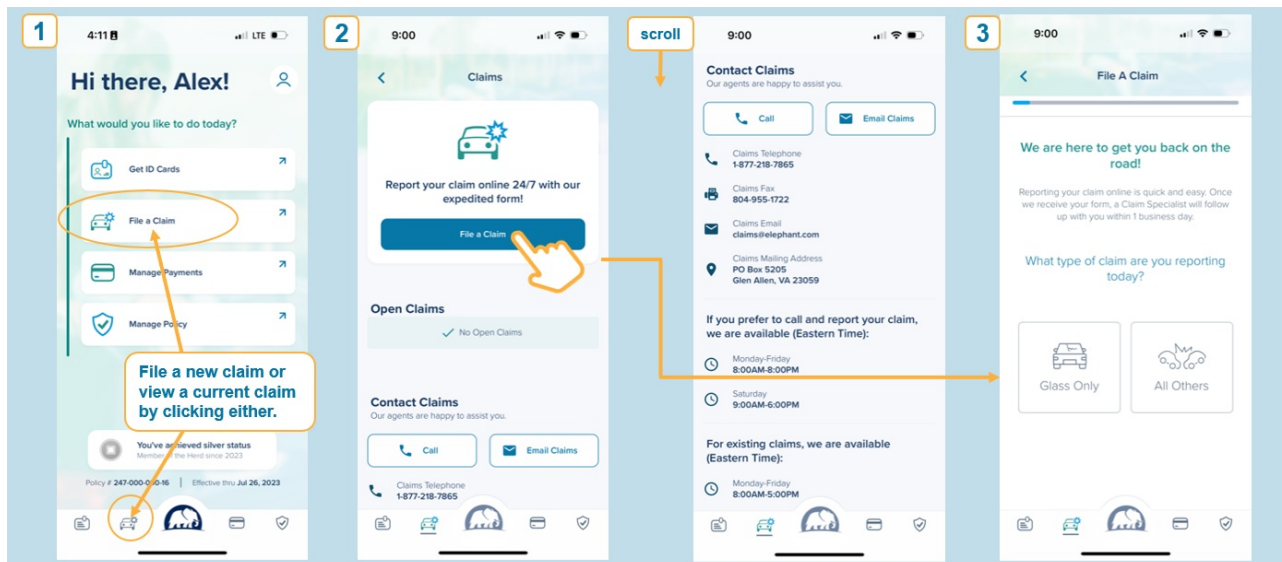




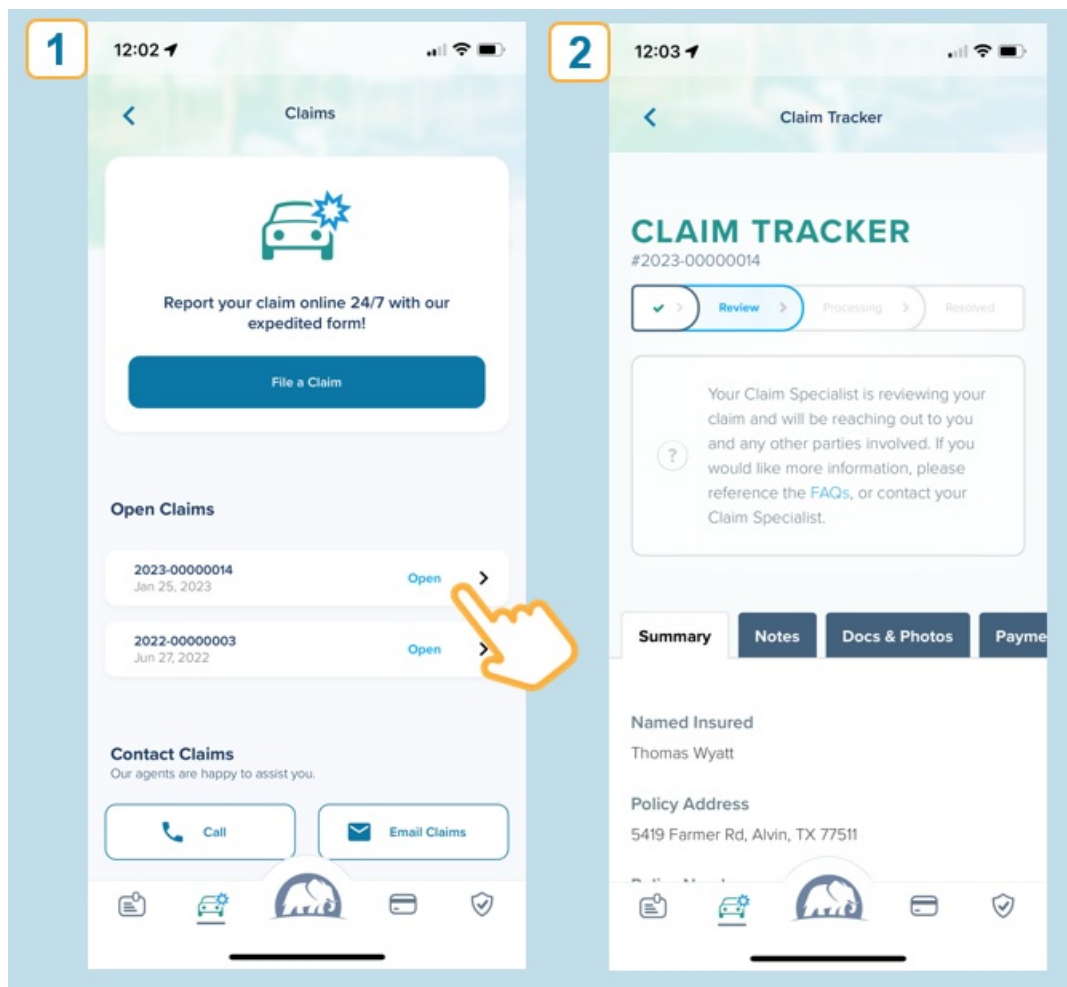
Once the customer sees this message, they have successfully made changes to their coverage:



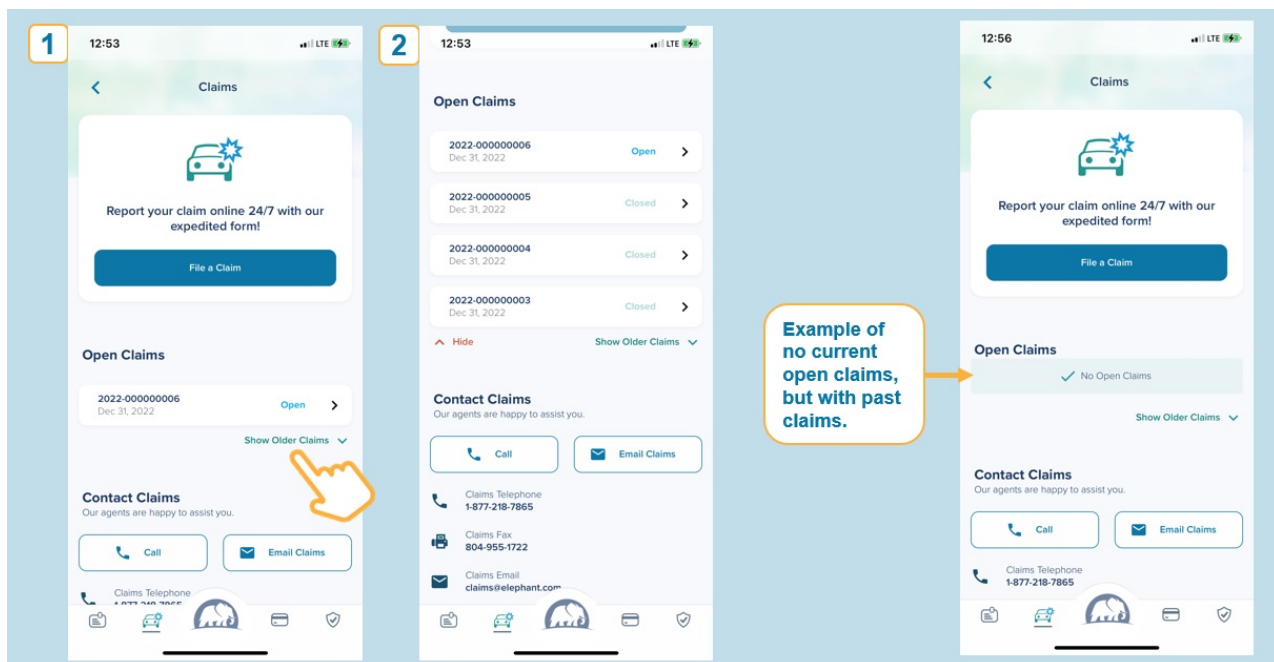
File a Claim



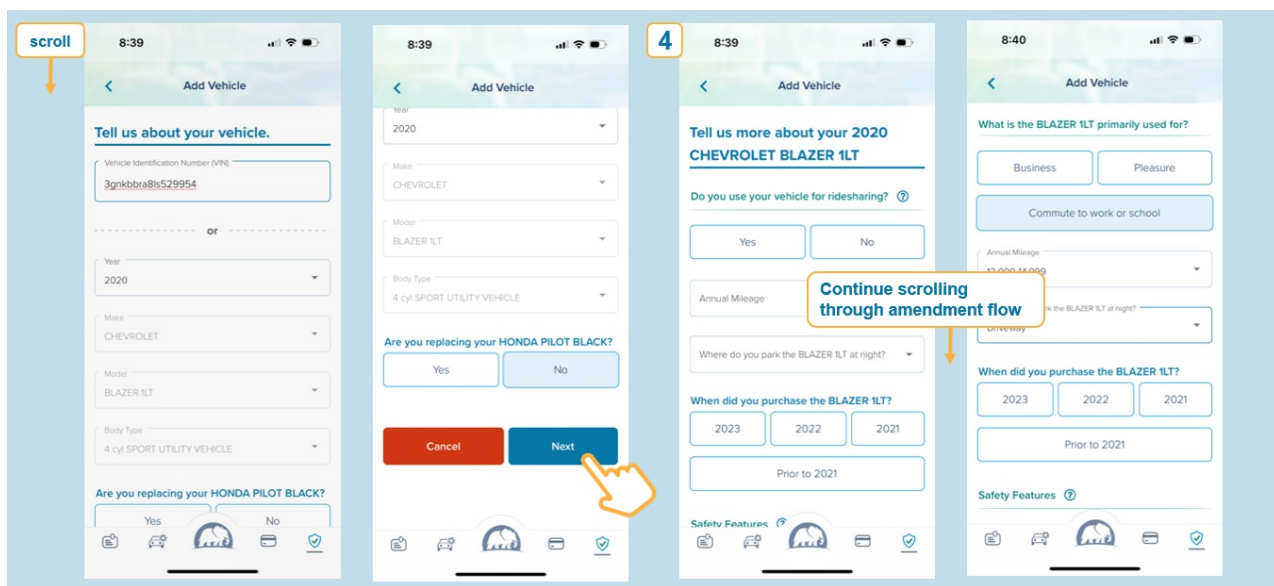
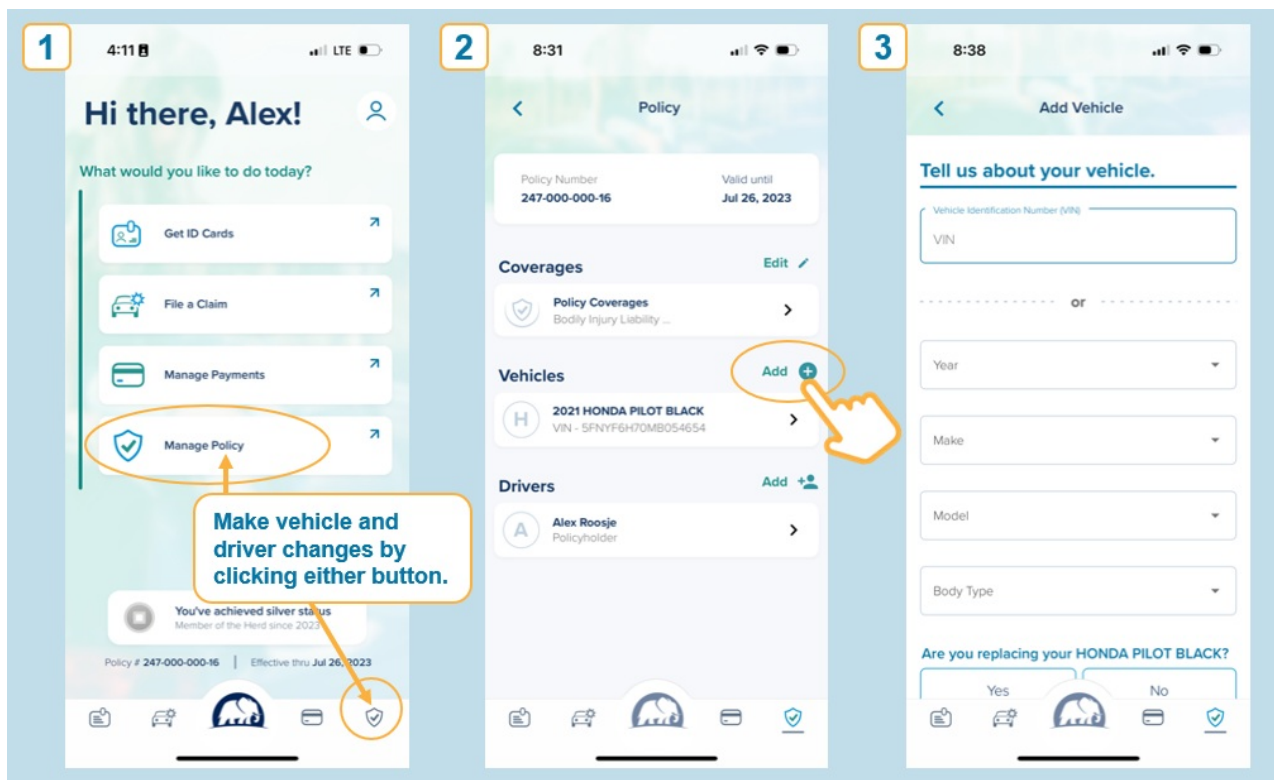
View Open Claims

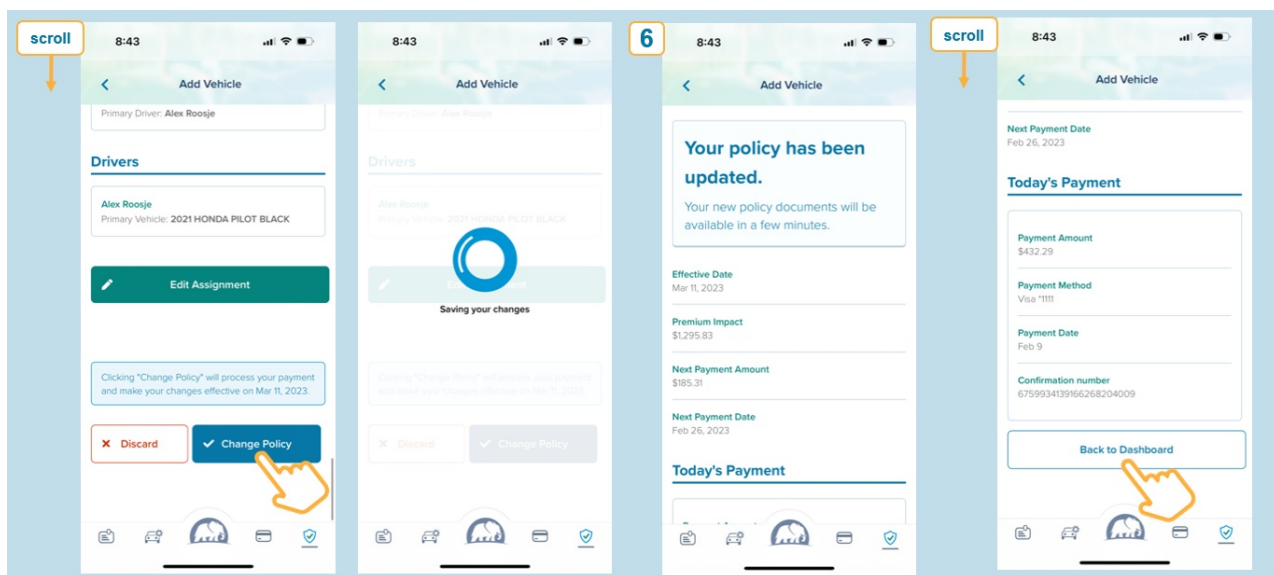
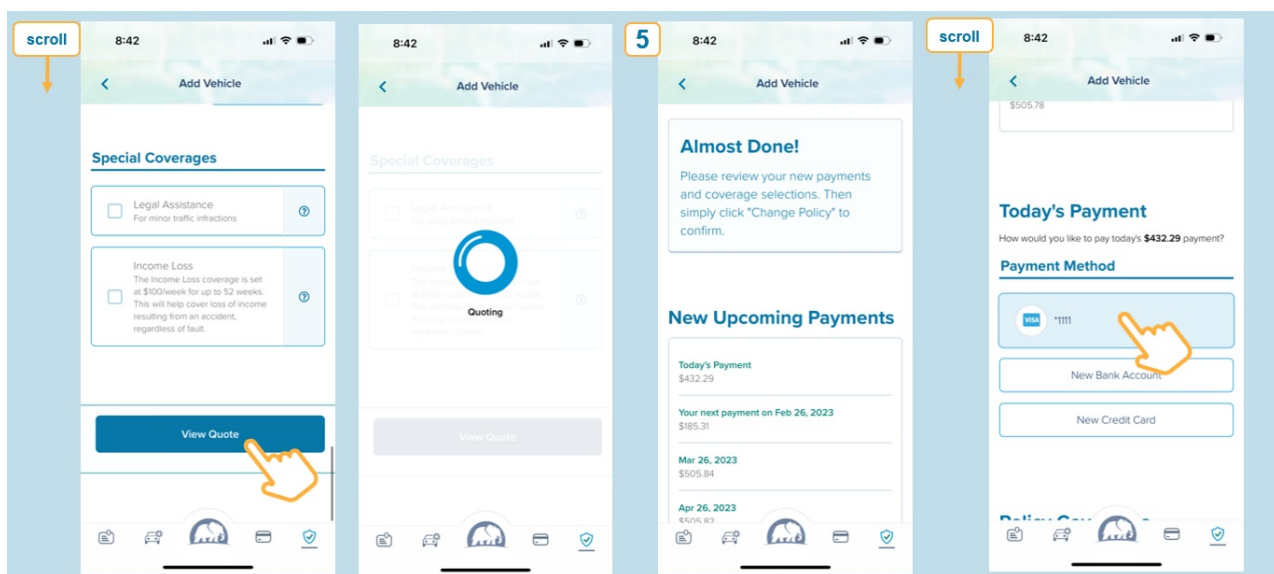
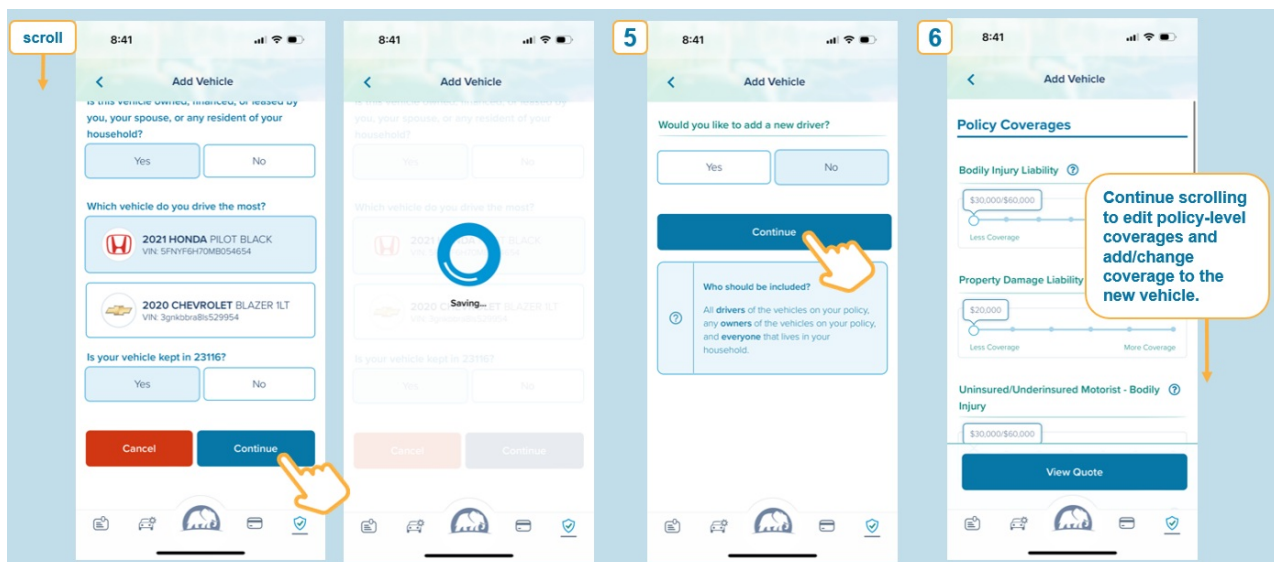


View Closed and Past Claims

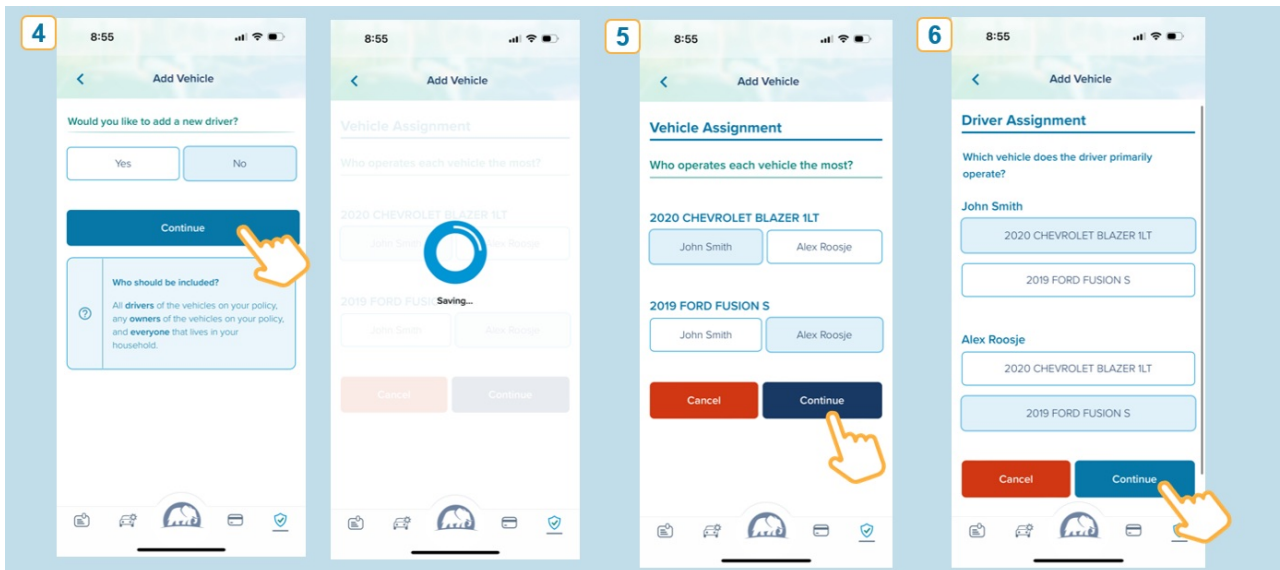
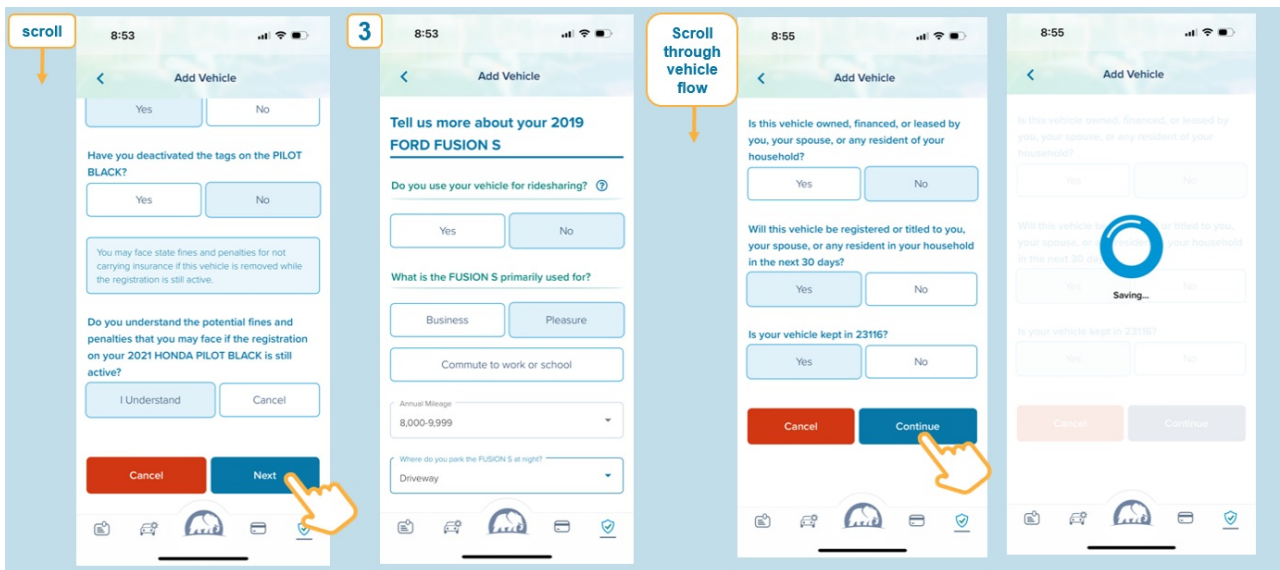
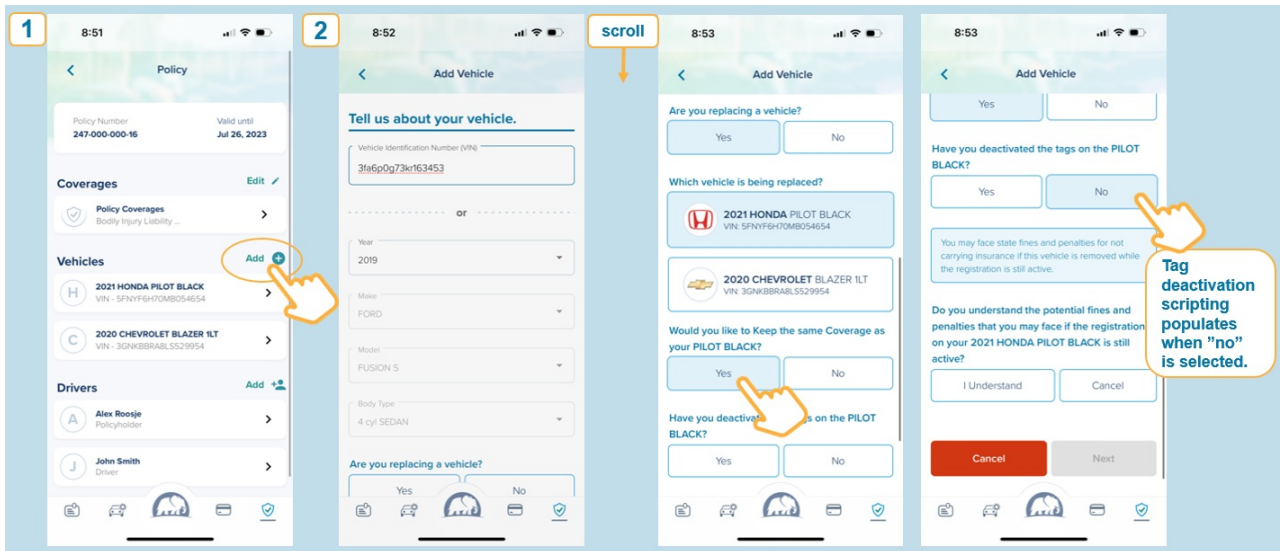


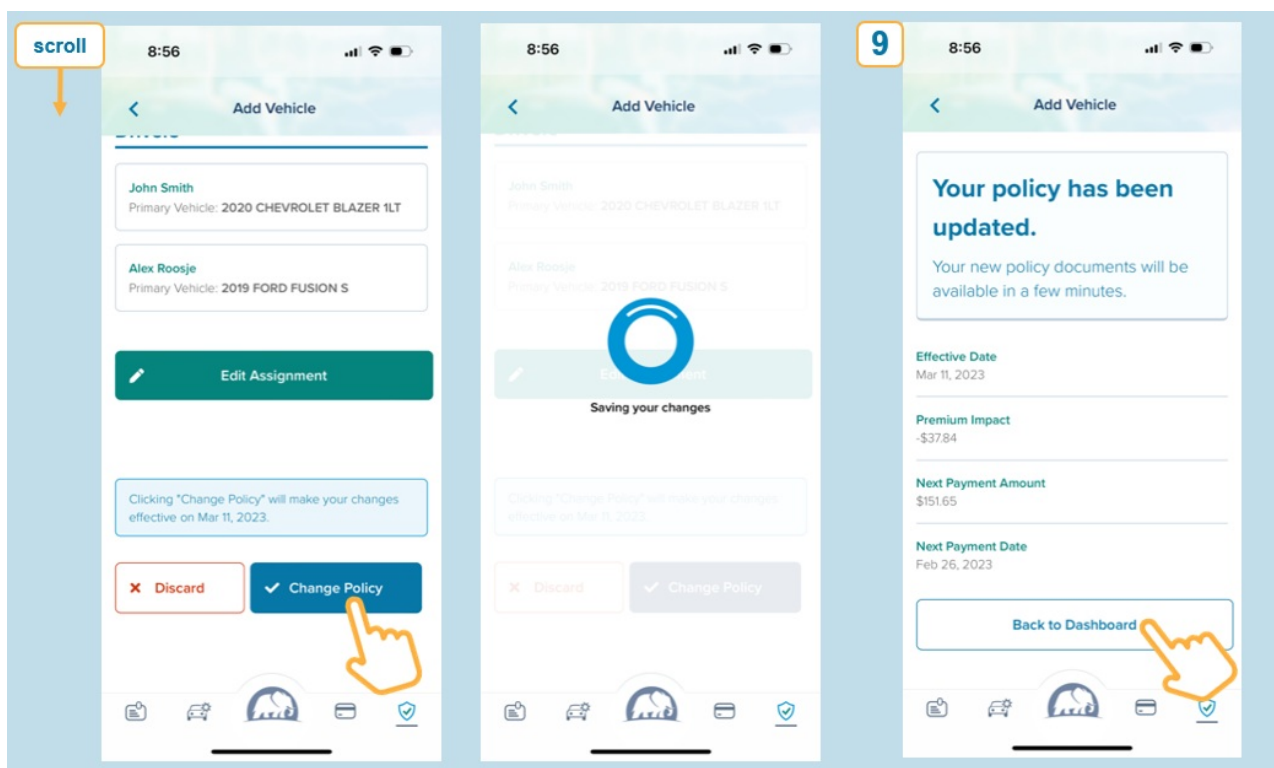
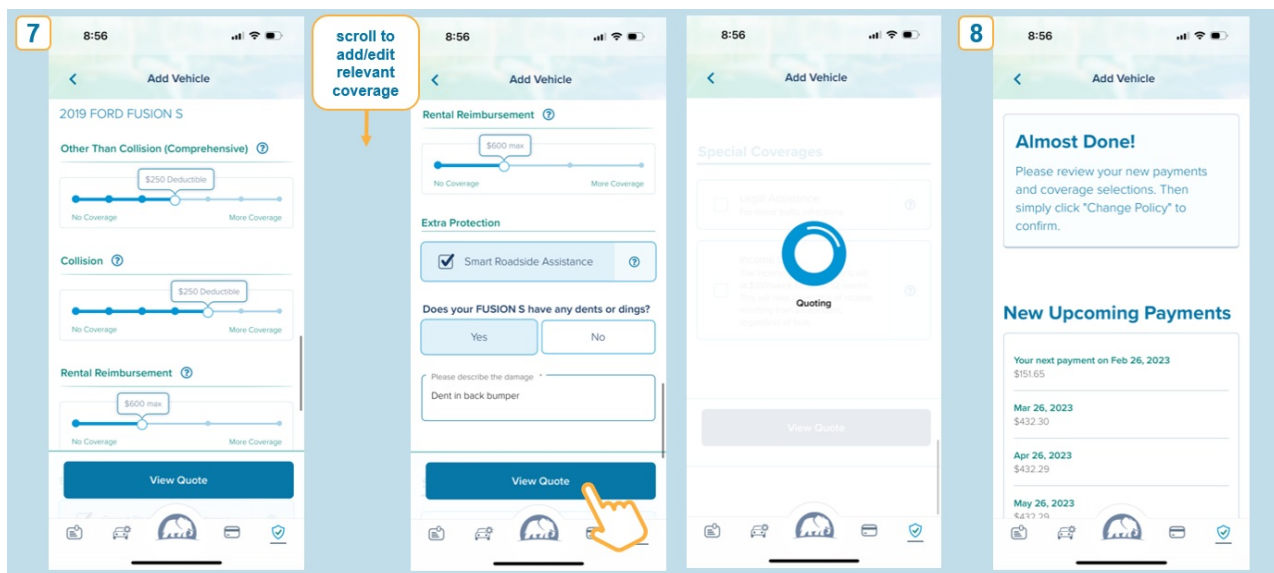
Add Vehicle



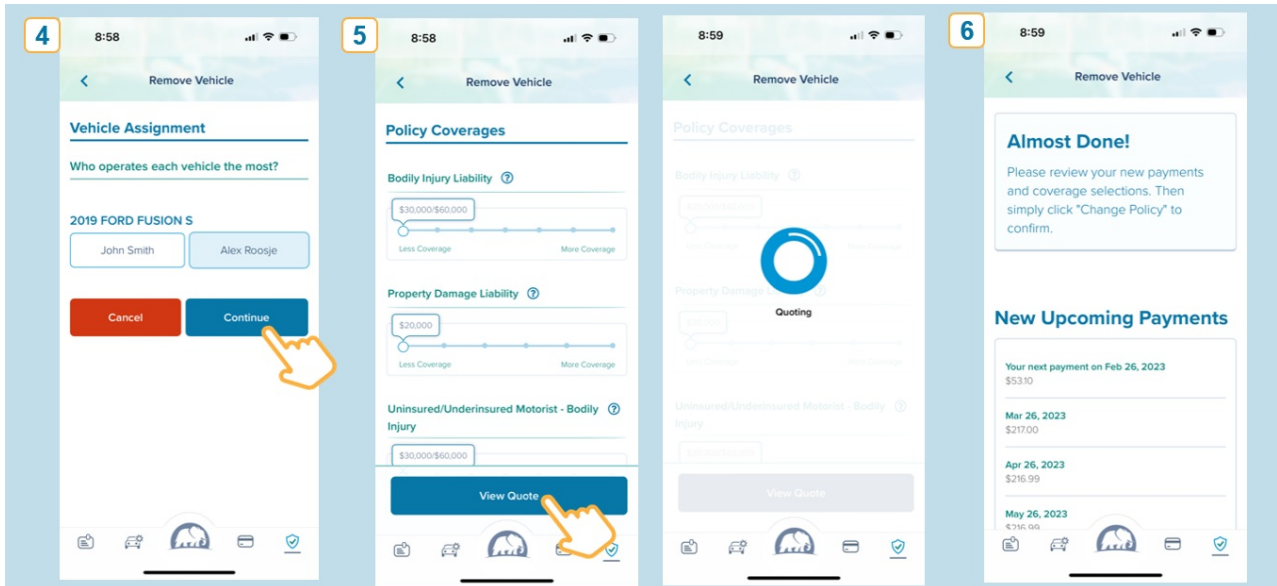
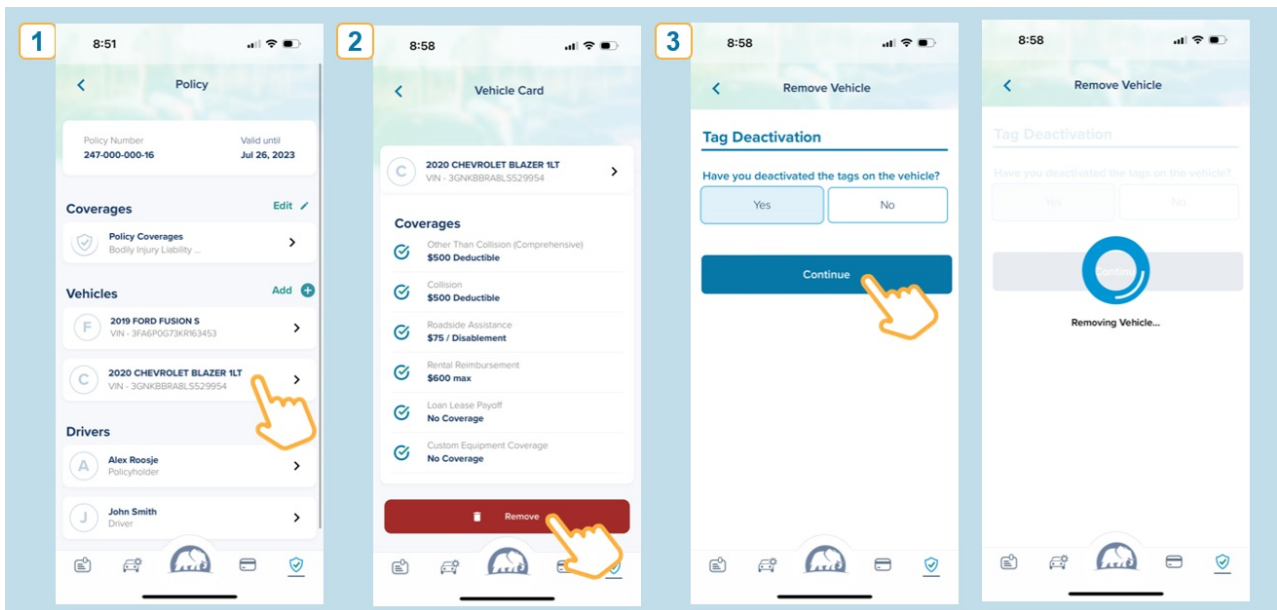


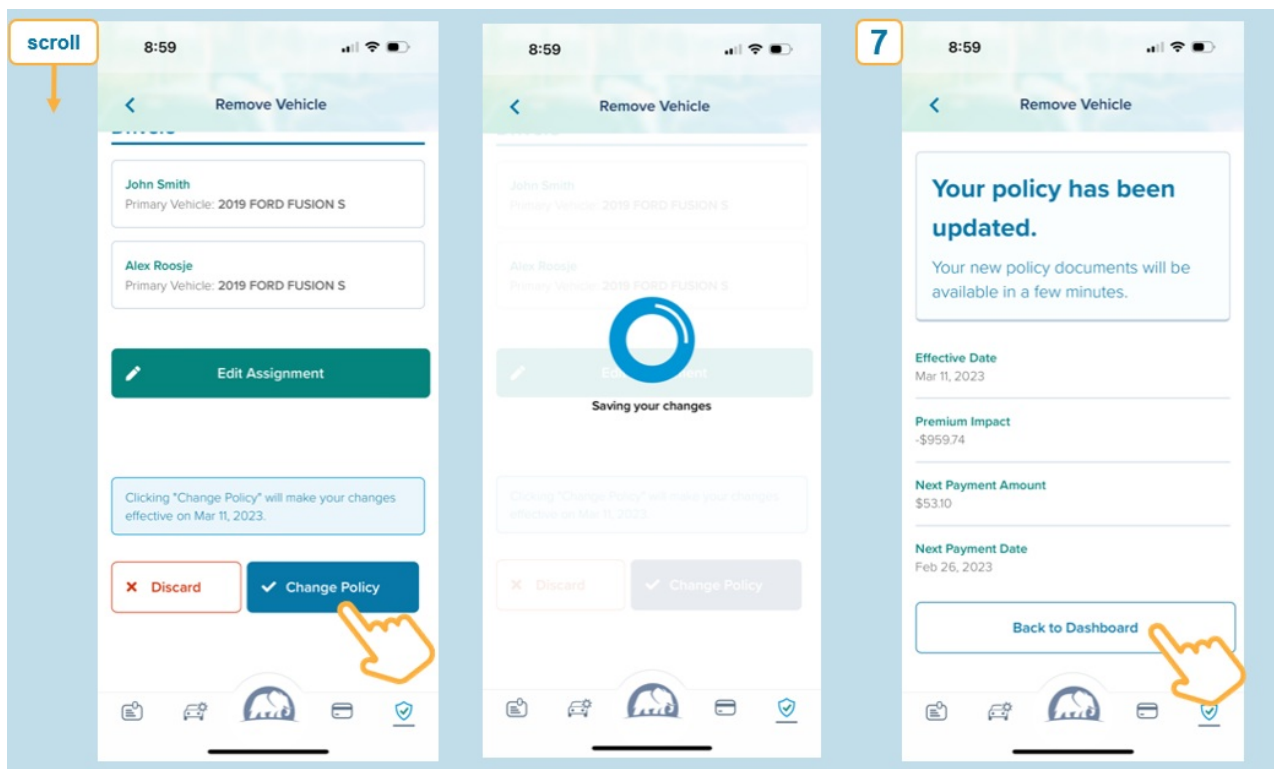
Swap a Vehicle



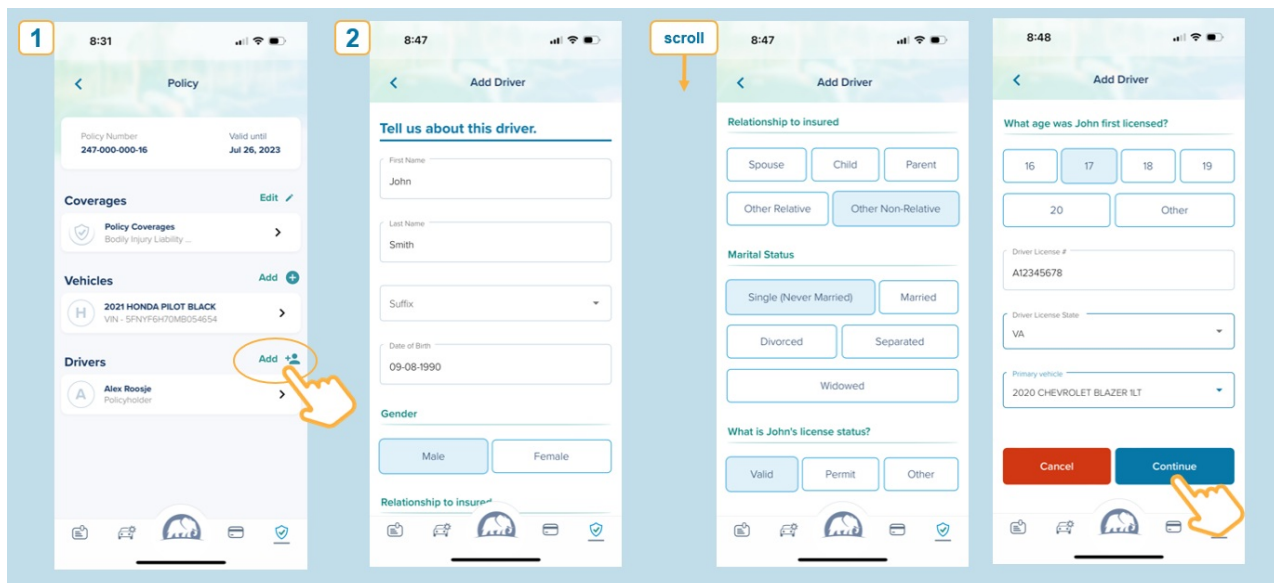


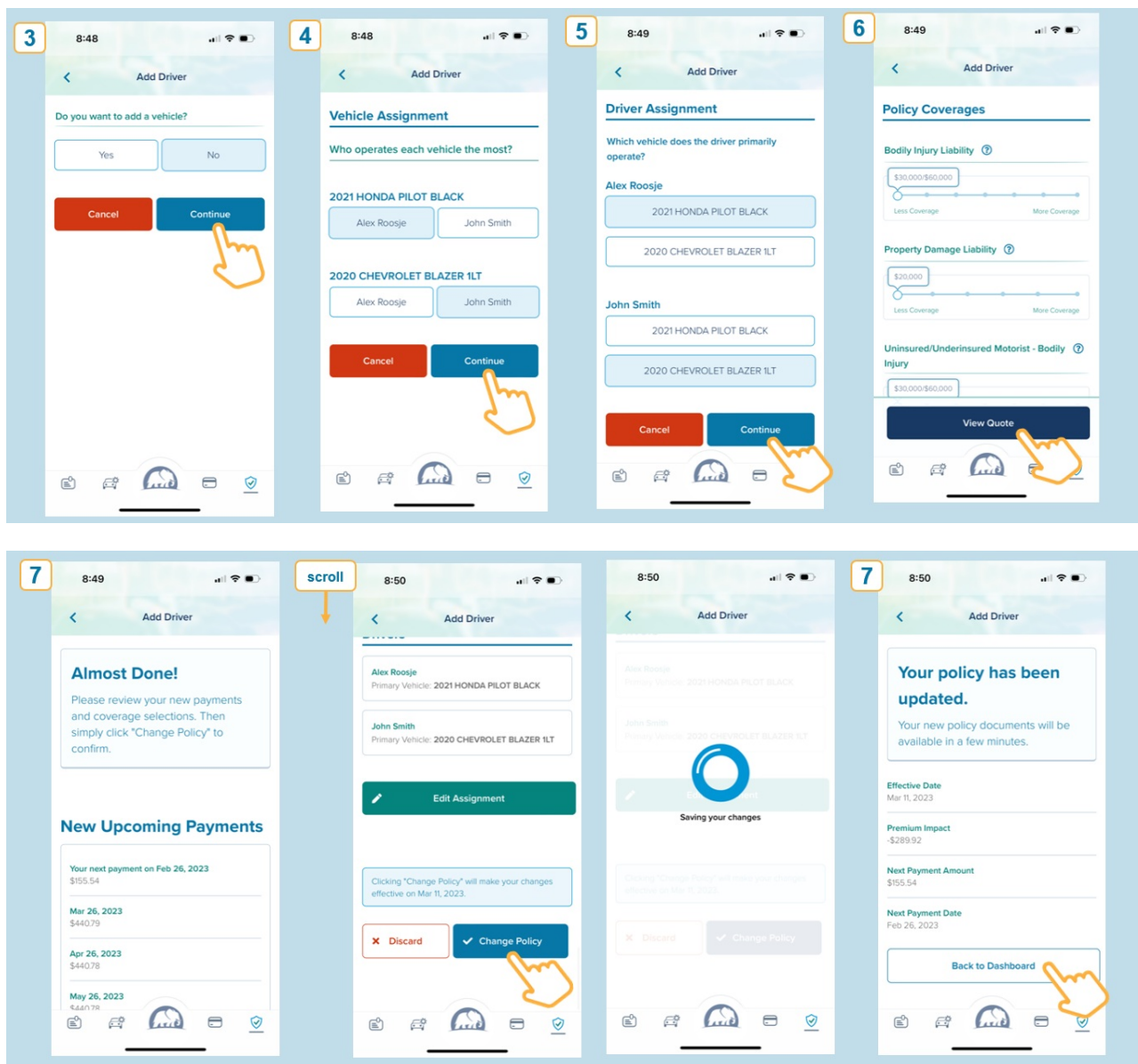
Remove a Vehicle





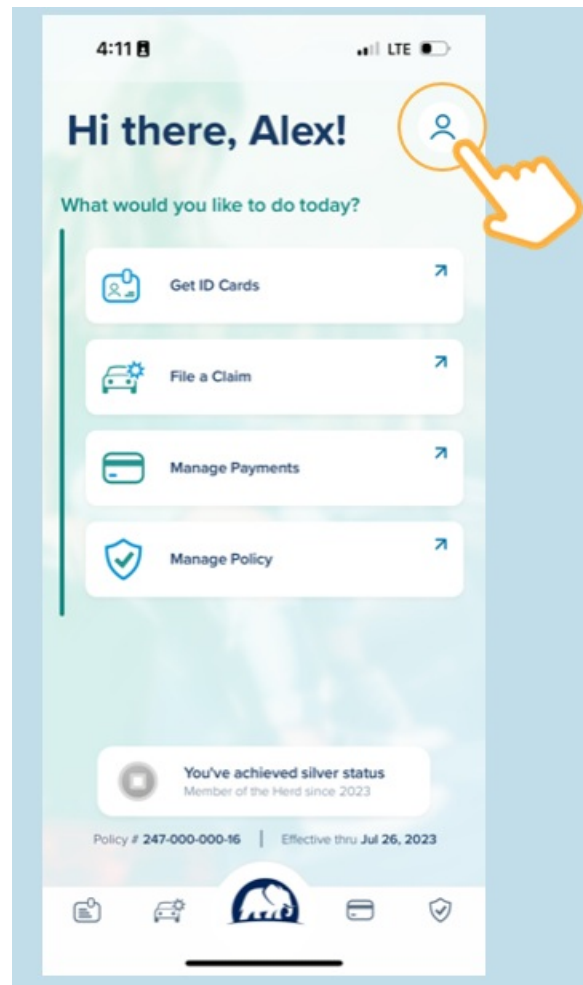
Adding a Driver



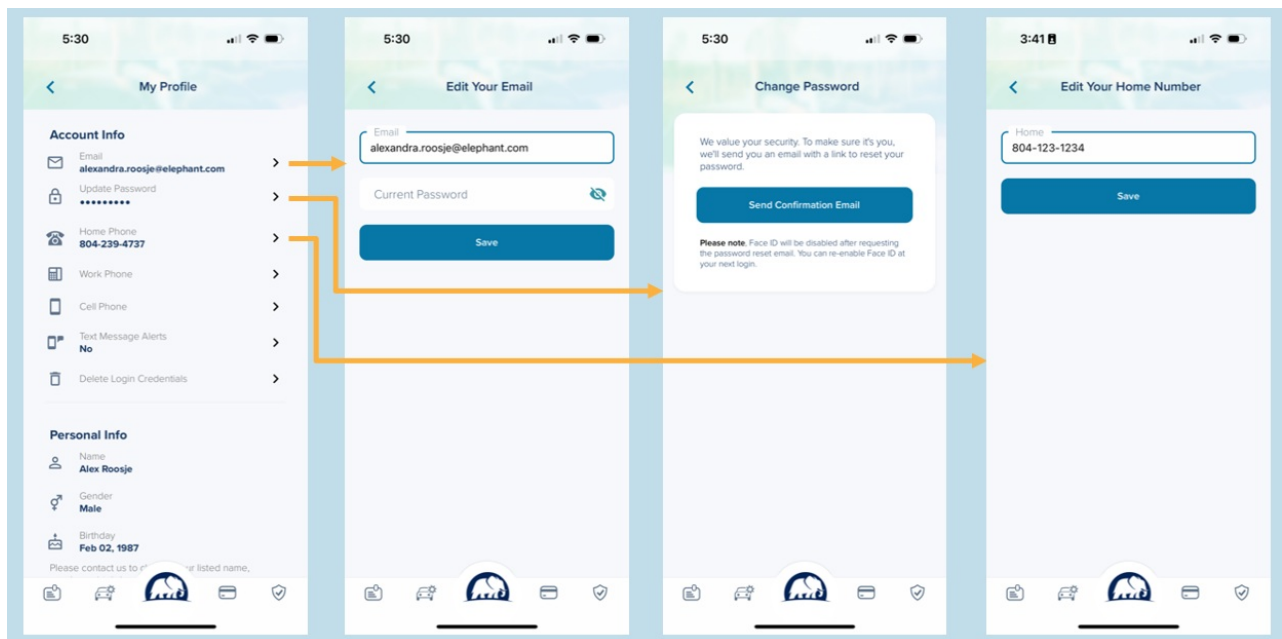


Updating Contact Information

- 1) The customer will click on the person icon to update this information:



2) They will be able to update their email, change their password, or edit their phone number. If the customer needs to update driver details they will need to call in.



App FAQs

App FAQs

If the customer mentions an app issue on a call or is experiencing a system issue, where should this information be directed?

You can email us at customercare@elephant.com. This will help our team keep track of and quickly investigate any technical difficulties or system issues with the app.

If a customer returns to elephant, do they need to do anything different in the app?

It will act the same way the portal currently does. Follow the same steps you currently take to update their email/account association so they can view their new policy on the app and portal.

If a customer's policy cancels, can they still access the app?

Canceled policies will show a banner in the app stating, *"your policy is not currently active."* The policyholder will need to call Customer Care to discuss available reactivation options, but they can log into the portal infinitely after being cancelled to make payments.

What are the direct links to the app in the Apple App Store and Google Play Store?

Apple App Store: [Click here!](#)

Google Play Store: [Click here!](#)

What sets us apart from other insurance apps?

While most insurance apps offer similar functionality overall (get ID cards, make a payment, file a claim, etc.), Elephant strives to provide a superior user experience by combining ease of use with a visually sleek and modern app design. No one protects like Elephant, and we know the importance of having your coverage a click away when you need it most. Our app makes self-service more accessible and more appealing to use.

How many people can be logged in at once?

The app will really be geared towards the Named Insured however, anyone who has been given permission and provided with the email/login credentials from the NI can use the app on a different device all at the same time. It is the same for the online portal, app, portal, etc.
